

AGENDA

Meeting: Trowbridge Area Board
Place: Online Meeting
Date: Thursday 7 October 2021
Time: 7.00 pm

Including the Parishes of: Hilperton, Southwick, North Bradley, West Ashton and Trowbridge

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Please direct any enquiries on this Agenda to Kieran Elliott direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

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Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

CLlr Ernie Clark, Hilperton (Chairman)
CLlr Horace Prickett, Southwick (Vice-Chairman)
CLlr Daniel Cave, Trowbridge Park
CLlr Mel Jacob, Trowbridge Paxcroft
CLlr Edward Kirk, Adcroft
CLlr Stewart Palmen, Central
CLlr Antonio Piazza, Drynham
CLlr Jo Trigg, Lambrok
CLlr David Vigar, Grove

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	Time
<p>1 Apologies</p> <p>To receive any apologies for absence.</p>	7.00pm
<p>2 Minutes of the Previous Meeting <i>(Pages 5 - 14)</i></p> <p>To approve the minutes of the meeting held on 8 July 2021.</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Chairman's Announcements <i>(Pages 15 - 24)</i></p> <p>To include the following:</p> <ul style="list-style-type: none"> a) Climate Strategy b) Ash Dieback c) Taxi Tariff Schedule d) Leisure Centres 	7.05pm
<p>5 Partner Updates <i>(Pages 25 - 38)</i></p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> a) Wiltshire Police b) Dorset and Wiltshire Fire and Rescue Service c) Town and Parish Councils d) Other 	7.15pm
<p>6 Community Fridge Project</p> <p>To receive an update from Trowbridge Future on this project.</p>	7.30pm
<p>7 Dementia Action Trowbridge</p> <p>To receive an update on the work of Dementia Action Trowbridge from Tim Wright</p>	7.45pm
<p>8 Five Years Highways Plan <i>(Pages 39 - 70)</i></p> <p>To receive a presentation on major planned highways maintenance from Diane Ware (Principal Tech Officer, Highways Asset Management & Commissioning).</p>	8.00pm

9 **Funding** (*Pages 71 - 94*)

8.15pm

Community Grants

West Wiltshire University of the Third Age – West Wilts U3A Video Streaming Project - £922.80 requested

Independent Living Centre Semington – Bees and Oil Tank - £4600.00 requested

Busy Bees Pre-School – Construction and Repair - £5000.00 requested

Youth Grants

Trowbridge Future – Studley Green Drop in – £4865.00 requested

4Youth South West – TeenTalk Young Peoples Counselling - £5000.00 requested

Health and Wellbeing Grants

Wiltshire Music Centre – Celebrating Age Wiltshire – £1500.00 requested

Community Area Transport Group

Annual Dropped Kerb Funding - £12,000

Broadmead Estate 3 no Dropped Kerbs - £3015 CATG subject to £1485 Town Council contribution

Langford Road, Trowbridge Dropped Kerbs - £1005 CATG, subject to £495 Town Council contribution

10 **Future High Street Funding Update** (*Pages 95 - 96*)

8.45pm

To receive any updates on the Future High Street Fund.

11 **Urgent items**

8.55pm

Any other items of business which the Chairman agrees to consider as a matter of urgency.

MINUTES

Meeting: Trowbridge Area Board
Place: Online Meeting
Date: 8 July 2021
Start Time: 6.00 pm
Finish Time: 9.45 pm

Please direct any enquiries on these minutes to:

Kieran Elliott, (Tel): 01225 718504 or (e-mail) kieran.elliott@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Daniel Cave, Cllr Ernie Clark (Chairman), Cllr Mel Jacob, Cllr Edward Kirk, Cllr Stewart Palmen, Cllr Antonio Piazza, Cllr Horace Prickett (Vice-Chairman), Cllr Jo Trigg and Cllr David Vigar

Total in attendance: 25

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
4	<p><u>Apologies</u></p> <p>There were no apologies.</p>
5	<p><u>Minutes</u></p> <p>The minutes of the meetings held on 25 February 2021 and 18 May 2021 were presented for consideration, and it was,</p> <p><u>Resolved:</u></p> <p>To approve and sign the minutes as a true and correct record.</p>
6	<p><u>Declarations of Interest</u></p> <p>Councillor Stewart Palmen declared a non-pecuniary interest in the application from Wiltshire Youth for Christ, as a trustee of the organisation. He would not speak or vote on the application.</p> <p>Councillor Edward Kirk declared for clarification that he was no longer a member of the Trowbridge Chamber of Commerce.</p>
7	<p><u>Chairman's Announcements</u></p> <p>Updates were received in relation to the operation of area boards, the 2023 parliamentary boundary review, Covid-19 and Fostering.</p>
8	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The Board discussed the report on appointments to Outside Bodies and working groups.</p> <p>It was noted that the Health and Wellbeing Centre Working Group had not had occasion to meet very often, but that the parish council representative would need to be updated. Updates were made to the Trowbridge Town Council representatives. The CATG, Local Youth Network and Health and Wellbeing Group were reappointed as resolved.</p> <p>It was noted that several members were trustees of Trowbridge Future so an additional member could sit as the official representative.</p> <p><u>Resolved:</u></p> <p>To reappoint members to working groups and outside bodies as attached to these minutes.</p>

9	<p><u>Community Engagement Manager - Delegated Decisions</u></p> <p>The Board considered a report suggesting a change to the delegation arrangements previously agreed by the Area Board for determination of urgent grant applications between formal meetings. It was suggested to formalise that the views of all members should be sought on any such decision.</p> <p>Members discussed the proposals, including whether more meetings would prevent the need for any urgent grant consideration, and it was confirmed that such applications had been very rare. The reduction to 4 formal meetings was discussed, with some not in favour of the new operational model, with others stating that other events and meetings to engage the public would still take place, more flexibly. It was also noted that under the current situation as a physical meeting could not be held, the decisions of the Board were being formally determined by the Leader of the Council. The longer-term arrangements for how decisions would be made were being discussed with the Leader. It was also noted that the existence of the delegation did not require its use.</p> <p>On the proposal of Councillor Stewart Palmen, seconded by Councillor Ernie Clark, including making consultation with all members a requirement, it was,</p> <p><u>Resolved:</u></p> <p>In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, following consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects (including youth, health and wellbeing and community area transport) from the delegated budget of up to £5,000 per application between meetings of the Area Board. The views of all members should be sought by the Chairman prior to the expenditure being agreed.</p> <p>Decisions taken between meetings will be reported in the funding report to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board. Where a significant number of urgent matters arise between meetings, a special meeting may be called, following consultation with the Chairman to determine such matters.</p>
10	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <p>i. Wiltshire Police The written update was noted. The Board noted it was disappointed there was no attendee to answer questions in relation to e-scooters and other matters.</p>

	<p>ii. Dorset and Wiltshire Fire and Rescue Service The written update was noted. David Geddes was in attendance to provide further updates. Details were provided of the number of fire calls recently, the reintroduction of safe and well visits, and reinstating the fire cadet scheme in September. The need for on call fire fighters in the Trowbridge area was discussed with members offering to publicise this. Questions were also raised on responding to call outs when accessing locations was blocked and use of sirens and lights.</p> <p>iii. Town and Parish Councils The written update from Trowbridge Town Council was noted. Further updates were received. The result of the West Ashton Neighbourhood Plan Referendum on 24 June 2021 had been to approve the plan on a turnout of 33%. The plan for North Bradley had been approved on 6 May 2021 on a turnout of 42%.</p>
11	<p><u>Trowbridge Community Area Status Report</u></p> <p>A report was received from Liam Cripps, Community Engagement Manager, on the Community Area Status Report. The purpose of the report was to enable the Board to understand the issues affecting the community area by analysing data, and determine how best to support local responses from communities, businesses and organisations and link this with the work of Wiltshire Council. The impact of Covid-19 on issues such as debt, employment, mental health was still developing.</p> <p>The report was not a finalise document, but would be able to be used to produce a workplan to focus on priorities, including encouraging grant applications to tackle those specific priorities. Those priorities could be issues like youth engagement, positive mental health, addressing climate change, and low income families.</p> <p>The Board discussed the report, with details sought on the data provided by Public Health. It was noted that more direct and focused engagement sessions could take place on the priorities. The need for Members to drive forward work on those priorities was raised.</p> <p>It was</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none"> 1) That the Area Board approves and adopts the Community Status report 2) That the Area Board produces a rolling action plan including up to 5 priority actions at any one time to demonstrate where it will contribute to addressing the identified issues. 3) That the Area Board will prioritise its resources including funding

	<p>upon those issues identified in the status report.</p> <p>4) That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to encourage them to consider where they are best placed to take actions around the priorities identified.</p> <p>5) That regular updates are submitted to the Area Board on progress made in relation to its own action plan.</p> <p>6) That the Area Board expresses its thanks to those who gave their time to help bring this report together</p>
12	<p><u>Future High Street Funding</u></p> <p>Rory Bowen, Acting Head of Service - Economic Regeneration, provided an update on the Future High Street Fund Bid. £16.3m of the bid had been confirmed in May 2021 to allow for commencement of the project. The parameters for the funding was detailed, and the focus on projects and improvements that could be delivered for March 2024, and where it was appropriate for the council to intervene vs what the market is likely to bring forward, which would be essential for delivery. Details were provided of elements of the bid, including proposed enhancements to the River Biss, improvements to accessibility, conversion of vacant units and more. There would be consultation on proposals after the Summer 2021.</p> <p>The Board discussed the update, noting it was a Wiltshire Council project but highlighting the need to update unitary councillors for the town. The need to set expectations for the funding was raised, which may include liaising with the leadership of the Town Council on some communications. It was confirmed that leisure was not an element within the funding parameters for the bid, though future funds might be more flexible generally.</p> <p>The Board thanked the officer for the update.</p>
13	<p><u>Gulls Update</u></p> <p>Clare Francis, Public Protection, delivered a presentation to the Board in relation to Gulls and their impacts.</p> <p>It was noted that Gulls were intelligent, wide ranging and long lived, and were increasingly being found inland, so could have considerable impact. They were protected under legislation which limited what measures could be utilised where they were causing difficulties, as they could be aggressive and loud when young were nearby. The Board had previously funded some works to remove egg nests, with local businesses paying for more in other years, but since 2019 a legal challenge meant schemes had to stop nationwide immediately. A new licensing scheme was in place, but very few personal licenses to take action against gulls had been issued, with specific health and safety risks backed by significant evidence required among other details.</p> <p>Should the Board or community be considering action in the future people would</p>

	<p>need to begin gathering evidence to make an application for a license, and it was noted that Devizes had undertaken much evidence gathering without then obtaining a licence.</p> <p>The Board discussed the update noting the limited actions that were available despite the risks Gulls could pose. Food inspectors could work with businesses on waste management, but it was agreed it was vital for people to submit formal complaints where Gulls caused disturbance, so that evidence could be gathered.</p> <p>The Board thanked the officer for the update.</p>
14	<u>Funding</u>
14a	<p><u>Grants</u></p> <p><u>West Wiltshire District Scout Association – Jubilee Wood Extension</u> The application from West Wiltshire District Scouts was withdrawn ahead of the meeting.</p> <p><u>West Ashton Village Hall – WAPC Speed Indicator Device</u> £1649.00 was requested toward the cost of a speed indicator device. Following discussion involving parish financing, shared SID usage and other issues, no motion was moved and seconded.</p> <p><u>Wyldwood Arts CIC – Milk Monologues Participation Project</u> £1610.00 was requested toward the cost of a participation project focused on infant feeding. The Health and Wellbeing Group had reviewed the application and recommended £500.00 be awarded. On the motion of Councillor Ernie Clark, seconded by Councillor Jo Trigg, it was,</p> <p><u>Resolved:</u></p> <p>To award £500.00 to Wyldwood Arts CIC.</p> <p><u>Reason:</u></p> <p>The application met the Health and Wellbeing Grants criteria.</p> <p><u>Trowbridge Museum – Learning and Library Community Access Project</u> £4970.60 was requested toward the cost of a project to enhance the learning and library facilities. Following discussion of the details of equipment to be purchased and improving accessibility, and on the motion of Councillor Jo Trigg, seconded by Councillor Stewart Palmen, it was,</p> <p><u>Resolved:</u></p> <p>To award £4970.60 to Trowbridge Museum.</p>

Reason:

The application met the Grants criteria.

Care Home Volunteers – Care Home Volunteers West Wiltshire

£5000.00 was requested toward the cost of funding a volunteer coordinator. The Health and Wellbeing Group had reviewed the applicant and recommended £1500.00 be awarded. On the motion of Councillor Edward Kirk, seconded by Councillor Jo Trigg, it was,

Resolved:

To award £1500.00 to Care Home Volunteers.

Reason:

The application met the Health and Wellbeing Grants criteria.

Wiltshire Wildlife Trust – Green Lane Wood Path Improvement Works

£3000.00 was requested toward the cost of improving footpath routes into Green Lane Woods. On the motion of Councillor Ernie Clark, seconded by Councillor Mel Jacob, it was,

Resolved:

To award £3000.00 to Wiltshire Wildlife Trust.

Reason:

The application met the Grants criteria.

Trowbridge Chamber of Commerce and Invest in Trowbridge

£4425.00 was requested toward the cost of a heritage nature trail map. There were discussions of the relaunch of the Chamber, details of the proposed trail and map and how it would be publicised. Following a motion to approve being seconded, a vote was taken and the grant was not approved.

Ebenezer Salvation Centre – Mental Health and Bereavement Support for Ethnic Minority Groups

£2500.00 was requested toward the cost of providing mental health and bereavement support. Due to no applicants being present, the Board moved on to the next item.

The Croft and Carlton Row Neighbourhood Watch Scheme – Road Signs

£150.00 was requested toward the cost of providing road signs for the Neighbourhood Watch. On the motion of Councillor Antonio Piazza, seconded by Councillor Jo Trigg, it was,

Resolved:

To award £150.00 to The Croft and Carlton Row Neighbourhood Watch Scheme.

Reason:

The application met the Grants criteria.

Friends of the Down Cemetery – New bird boxes and feeders

£423.92 was requested toward the cost of providing new bird boxes and feeders. On the motion of Councillor Edward Kirk, seconded by Councillor Horace Prickett, it was,

Resolved:

To award £423.92 to Friends of the Down Cemetery.

Reason:

The application met the Grants criteria.

Truan Jay Mathias – Living in Bubbles Project

£3401.00 was requested toward the cost of a performance project for Covid-safe shows in local communities. The Health and Wellbeing Group had reviewed the application and recommended £500.00 be awarded. The Board discussed the details of the project, the number of shows and areas which would be visited. On the motion of Councillor Jo Trigg, seconded by Councillor Stewart Palmen, it was,

Resolved:

To award £500.00 to Truan Jay Mathias.

Reason:

The application met the Health and Wellbeing Grants criteria.

Inner Flame – Princes Trust Team Programme

£5000.00 was requested toward the cost of expanding support and courses in Wiltshire for vulnerable young people. The Local Youth Network had reviewed the application and recommended it be awarded in full. On the motion of Councillor Antonio Piazza, seconded by Councillor Stewart Palmen, it was,

Resolved:

To award £5000.00 to Inner Flame.

	<p><u>Reason:</u></p> <p>The application met the Grants criteria.</p> <p><u>Wiltshire Youth for Christ – Pop Up Youth Café Summer 2021</u> £5000.00 was requested toward the cost of a pop-up youth café to support teenager activities. The Local Youth Network had reviewed the application and recommended £5000.00 be awarded. The Board discussed the length of the event, and confirmed the events were not faith focused. On the motion of Councillor Ernie Clark, seconded by Councillor Antonio Piazza, it was,</p> <p><u>Resolved:</u></p> <p>To award £5000.00 to Wiltshire Youth for Christ.</p> <p><u>Reason:</u></p> <p>The application met the Grants criteria.</p> <p><i>It was agreed that any unspent funds from the award would be returned to the Area Board.</i></p> <p><u>Friends of Southwick Country Park – Local Nature Reserve Signage</u> £900.00 was requested toward the cost of updating signage. On the motion of Councillor Horace Prickett, seconded by Councillor Jo Trigg, it was,</p> <p><u>Resolved:</u></p> <p>To award £900.00 to Friends of Southwick County Park.</p> <p><u>Reason:</u></p> <p>The application met the Grants criteria.</p>
14b	<p><u>Community Area Transport Group (CATG)</u></p> <p>The recommendations from the CATG were received, and it was,</p> <p><u>Resolved:</u></p> <p>To approve:</p> <p>16-19-13 – Newtown Pedestrian Crossing - £9000, subject to £3000 contribution from Trowbridge Town Council</p> <p>16-20-06 Blackball Bridge, West Ashton - £450, subject to £150 contribution from Trowbridge Town Council</p>

	16-20-09 Reduction of speed limit crossing survey Cockhill - £1875, contribution from Trowbridge Town Council
15	<p><u>Future Meetings</u></p> <p>The Board discussed potential venues for future meetings, with limited availability for Parish venues, but asked officers to explore options elsewhere in the town such as the Town Hall.</p>
16	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>

Chairman's Announcements

Subject:	Wiltshire Council draft Climate Strategy Consultation
Web contact:	www.wiltshire.gov.uk/climate

Consultations on both the draft Wiltshire Climate Strategy and Our Natural Environment Plan start on the 1st of September and run until 23.59 on the 17th of October 2021.

Information on both consultations are available as follows:

- Information about the Climate Strategy and to sign up for the online events see: www.wiltshire.gov.uk/climate
- Information about Our Natural Environment Plan see: www.wiltshire.gov.uk/planning-bio-green-blue-infrastructure

Comments can be submitted through the two online surveys via the above links.

Climate Strategy

This strategy has been developed after Wiltshire Council acknowledged a climate emergency and pledged to become carbon neutral as an organisation by 2030. The document has deliberately been kept simple to encourage a wide readership. The UK Climate Change Committee estimates that local authorities can influence one third of emissions in their area. This makes public engagement and buy-in from organisations and businesses critical to tackling the other two thirds – as well as advocating for strong government action. This high level strategy sets out our objectives and areas of focus while remaining flexible. As the world around us evolves in terms of knowledge, legislation and policy, technology and the market, we will adapt to take advantage of these opportunities. Detailed delivery plans will be developed, and in recognition that we are facing an emergency, we are already taking action on a number of fronts.

Our Natural Environment Plan - Green and Blue Infrastructure (GBI) Strategy

This strategy looks at the future for Wiltshire's natural environmental assets focussing on the need to address climate change adaptation and mitigation, halt and reverse biodiversity loss and contribute to the health and wellbeing of Wiltshire's residents.

'Blue infrastructure' means water courses such as rivers, lakes, canals, ponds and wetlands, while 'green infrastructure' covers plant life such as fields, woodlands, hedgerows and parks, and the GBI Strategy will set a clear vision, goals and principle to guide delivery through partnership working. Having a strong GBI will help mitigate against the effects of climate change through nature-based solutions such as, increased water retention in the land to

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reduce the risk of flooding, maintain and improve biodiversity, and help to provide improved access to the countryside.

A Community Environmental Toolkit is available to support communities wanting to develop local projects and can be downloaded here:
<https://www.wiltshire.gov.uk/article/3854/Community-Environmental-Toolkit>

The GBI strategy will inform the development of new policies in the emerging Local Plan and other council documents such as the Local Transport Plan and set the framework for a new Local Nature Recovery Strategy that will identify biodiversity net gain sites (a new requirement in the Environment Bill).

Consultation events

There will be a series of online and in-person events covering both strategies where people can find out more and ask questions. To join the online events, people must sign up in advance. The full schedule of events is as follows:

- 9 September, 6pm, online launch event with Claire Perry O'Neill.
- 15 September, 10.30am-11.30am, first engagement webinar.
- 30 September, 7pm-8pm, second engagement webinar.

Library drop-in sessions:

- 14 September, 10am-midday, Salisbury Library
- 23 September, 10.30am-midday, Devizes Library
- 27 September, 10am-midday, Chippenham Library
- 7 October, 10am-midday, Trowbridge Library

All Local Councils have been sent a letter and a poster regarding the consultation and events. Please publicise the strategy consultations in your communities and online.

Chairman's Announcements

Subject:	Ash Dieback
Web/ Email contact:	Email queries: Communications@wiltshire.gov.uk

Key messages:

- This is a serious public safety issue and landowners are responsible for dealing with it on their land.
- There is an urgent need for all landowners to identify ash trees growing alongside the highway, public rights of way and in public spaces that are showing signs of this disease and take action.
- Trees on private land away from public access can be left, the resulting dead wood, will continue to provide essential habitat for a range of wildlife including insects, nesting birds, roosting bats and a whole range of other small mammals.
- It is important that we replant our woodlands, hedgerows and parklands
- There is a range of local and national funding opportunities available for replanting
- Our ecologists and landscape officers can offer advice to landowners on tree management and replacement, including replacement funding opportunities.

Video:

The Ash Dieback [video](#) explains why ash dieback is an issue that ALL landowners in Wiltshire need to take action to address. It outlines the help available from Wiltshire Council and signpost to other national organisations that can offer advice and funding to plant replacement trees.

Background:

Ash Dieback or Chalara Dieback of Ash is a disease which is expected to lead to the decline and death of most of the ash trees in Britain. 90% of woodland Ash trees nationwide are likely to be affected over the next five to 15 years.

Ash Dieback is already affecting trees in all parts of Wiltshire, and the council, along with other large landowners is working to address the impacts of the disease.

In trees alongside the highway, rights of way and in public spaces, this can pose a risk of injury to people and damage to property. There is an urgent need for all landowners to identify Ash trees growing alongside the highway, public rights of way and in public spaces that are showing signs of this disease and remove or significantly reduce these trees in order to avoid risks to the public or to property.

Once infected, trees decline quickly, often dying within two growing seasons. Trees rapidly lose timber strength, leading to branches and trees falling.

The loss of so many ash trees will have a dramatic impact on our landscape, both visually and from the numerous benefits they provide. It will affect our

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carbon cycling and water cycle, will leave crops and housing more exposed to the effects of weather and result in a direct loss of wildlife species that rely on trees and woodland areas.

It is important that we replant our woodlands, hedgerows and parklands with the most appropriate, alternative species of native trees and shrubs, in order to maintain the unique landscape character of Wiltshire, and to ensure that sufficient habitat continues to support the varied range of wildlife species that rely on these for food and shelter.

There is a range of local and national funding opportunities available for planting whole woodlands, or just sections of hedgerow with standard trees, or small copses.

Our ecologists can help landowners with land that could accommodate trees, to assess its suitability for planting and the most appropriate tree species.

The council is developing a Green and Blue Infrastructure Strategy for the county as well as a Nature Recovery Strategy. They will identify the existing natural areas of high value for people and wildlife, but also where further planting would be of most additional benefit.

Our ecologists and landscape officers are available to offer advice to landowners on tree management and replacement, including replacement funding opportunities.

Other useful sources of information are available from:
Wiltshire Council, www.wiltshire.gov.uk/recreation-trees-forests
The Tree Council, www.treecouncil.org.uk
Woodland Trust, Woodland Trust www.woodlandtrust.org.uk
Forest Research, www.forestresearch.gov.uk
The Arboricultural Association www.trees.org.uk
The Forestry Commission, particularly their regular blog
www.forestrycommission.blog.gov.uk

All these sites have information on managing the disease and avoiding the risks to people and wildlife.

Taxi Tariff Changes Briefing Note

Service : Enforcement, Highways Operations
Further Enquiries to: Tom Ince
Date Prepared: 16/09/2021
Direct Line: (01380 826334)

Proposed Changes - Taxi Tariff Schedule for Hackney Carriages

1.0 Purpose

- 1.1 The purpose of this briefing note is to brief Members on the latest position in relation to implementing a new schedule of tariffs and fees for hackney carriages in Wiltshire. This information was shared with the Licensing Committee at its meeting on 13 September 2021. Approval has already been provided for the business area to implement the proposal.

2.0 Background

- 2.1 It was agreed at an extraordinary meeting of Wiltshire Council's Licensing Committee on 27 January 2020 to undertake a public consultation into proposals on a new fees and tariffs schedule for Hackney Carriages in Wiltshire.

The consultation commenced on 6 February 2020 and finished on 20 February 2020. The details of the proposal were published on the council's consultation portal for individuals and drivers to feed back on. As part of the consultation, all licensed hackney carriage drivers were provided with a copy of the proposals and a driver feedback form, and were asked to share their views.

- 2.2 After evaluating the feedback and level of response, the approved action was to implement Option 2, with a number of amendments. The below details the approved outcome:

- 2.3 For vehicles up to four seats:

- An additional 30p to be added to all flag rates (standing charge)
- Tariff 3 to be amended to only apply on public holidays.
- Tariff 2 to be implemented from 22:00 instead of the current 22:30 and apply every day apart from public holidays.
- Tariff 1 to end at 21:59 instead of 22:29.

For vehicles with more than four seats carrying more than four passengers:

- Tariff 5 to be amended to only apply on public holidays.
- Tariff 4 to be implemented from 22:00 instead of the current 22:30 and apply all day every day apart from public holidays.
- Tariff 2 to end at 21:59 instead of 22:29.

The impact of the changes are that it will make for cheaper late-night fares after 02.30am, addressing the issues raised in relation to the late-night economy. The change to charge tariff 2 and 4 from 22:00 will mean that travel between 22:00 and 22:29 is now slightly more expensive.

- 2.4 In January 2020 the Licensing Committee delegated implementation of the new tariffs to the Taxi Licensing Team. The advertising spend required to advertise the proposed change was unbudgeted for in 2020/21 so implementation was delayed until 2021/2022.
- 2.5 COVID-19 has impacted all industries/sectors and the taxi industry has not been immune to this, experiencing a significant reduction in business. Changes to the tariff would incur a small cost of approximately £20 to adjust every vehicle meter.
- 2.6 It was felt that given the hardship experienced by drivers and vehicle owners since March 2020, to implement this change during the peak of the pandemic would not be supportive of the industry. As the economy begins to recover and return to more normal conditions, the impact of the tariff changes on vehicle owners and drivers would be more sustainable.
- 2.7 The new tariff of fees will be implemented on 4 January 2022, subject to the normal statutory consultation processes. It is a legal requirement to advertise the proposed changes for 28 days.
- 2.8 The existing tariff of fees (which came into force on 8 May 2015) are attached as **Appendix 1** and the proposed tariff of fees which are planned to come into force on 4 January 2022 are attached as **Appendix 2**.

3.0 Conclusion

- 3.1 Implementation of the proposed changes to the schedule of fees and tariffs for Hackney Carriages (as set out in Appendix 2) will take place on 4 January 2022, subject to the proposals being advertised and standard consultation processes.

Briefing note produced by Tom Ince (Principal Compliance Officer)

Email: tom.ince@wiltshire.gov.uk

Wiltshire Council hackney carriage, maximum table of fares (North, South, East & West Zones)

For journeys starting	Vehicles up to four seats	Vehicles with more than four seats carrying more than four passengers
6 am – 10:29 pm	Tariff 1	Tariff 2
10:30pm – 02:29 am and Sundays, Bank Holidays, Public Holidays and Easter Sunday and after 8pm Christmas Eve & New Years Eve	Tariff 2	Tariff 4
2:30 am – 5:59 am and all day on 25 December, 26 December and 1 January	Tariff 3	Tariff 5

	Tariff 1	Tariff 2	Tariff 3	Tariff 4	Tariff 5
Journeys up to 176 yards, 1/10 Mile	£3.20	£4.50	£5	£4.50	£6
Subsequent 176 yards, 1/10 Mile	20p	30p	40p	45p	60p
Waiting time per minute	20p	30p	40p	45p	60p
Minimum fouling charge	£100	£100	£100	£100	£100

Hackney Carriages are regulated by Wiltshire Council.

In case of a complaint regarding this vehicle or its driver, please

Contact : Fleet, Wiltshire Council, County Hall, Bythesea Road, Trowbridge BA14 8JN

e-mail : fleet.licensing@wiltshire.gov.uk. **Telephone No 01225 770271**

8 May 2015

04 January 2022

Wiltshire Council hackney carriage, maximum table of fares (North, South, East & West Zones)

For journeys starting	Vehicles up to four seats	Vehicles with more than four seats carrying more than four passengers
7 am – 9:59 pm	Tariff 1	Tariff 2
10:00pm – 06:59 am and all day Sundays, and after 8pm Christmas Eve & New Years Eve	Tariff 2	Tariff 4
All day on 25 December, 26 December and 1 January & Public Holidays	Tariff 3	Tariff 5

	Tariff 1	Tariff 2	Tariff 3	Tariff 4	Tariff 5
Journeys up to 176 yards, 1/10 mile	£3.50	£4.80	£5.30	£4.80	£6.30
Subsequent 176 yards, 1/10 Mile	20p	30p	40p	45p	60p
Waiting time per minute	20p	30p	40p	45p	60p
Minimum fouling charge	£100	£100	£100	£100	£100

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Wiltshire Council

Chairman's Announcements

Subject:	Update on leisure centres transferring to Wiltshire Council
Web/ Email contact:	Email queries: louise.cary@wiltshire.gov.uk

This is an update regarding the leisure insourcing project, which will see the 10 leisure centres currently managed by Places Leisure move over to Wiltshire Council.

The main part of the project is reaching its conclusion, with the transfer formally due to take place on Friday 1 October. This will mean that from this date the council will manage 20 leisure centres in total.

The majority of Places Leisure staff working at the 10 centres, around 420, will become Wiltshire Council employees from this date.

Given the last 18 months or so, and the challenges this will have placed on people's physical and mental health, leisure services are needed now more than ever.

We want to provide a consistent service across the county, which will help to support and improve the physical and mental health and wellbeing of our communities. When the transfer has been completed there will be many benefits to customers in the future, including being able to offer a broader range of memberships and more concessionary rates.

We are aiming to keep the offer to Places Leisure customers as consistent as possible to what they received before, although they will notice some changes. We are in the process of writing to all current Places Leisure members to update them on their membership arrangements and ensure they are transferred over to the equivalent council scheme wherever possible. This is a complex process but good progress has been made.

We have a dedicated webpage full of useful information and detailed FAQs, so should you receive any queries from residents directly, we would appreciate you sharing the link with them as any questions they may have should be answered on there. The webpage can be found at <https://www.wiltshire.gov.uk/leisure/leisure-centre-insourcing>.

A reminder that the leisure centres be transferring from Places Leisure to Wiltshire Council management are:

- Bradford on Avon Swimming Pool
- Castle Place Leisure Centre, Trowbridge
- Lime Kiln Leisure Centre, Royal Wootton Bassett
- Leighton Recreation Centre, Westbury
- Melksham Blue Pool
- The Activity Zone, Malmesbury
- The Olympiad, Chippenham
- Trowbridge Sports Centre
- Warminster Sports Centre
- Westbury Swimming Pool

Although the formal transfer takes place on 1 October, there will still be work ahead of us beyond that date, so we'll ensure to keep you updated on any key developments as and when required.

In the meantime, If you have any questions, please do not hesitate to get in touch by emailing the Programme Lead at louise.cary@wiltshire.gov.uk.

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Trowbridge CPT Area Board Update



Page 2

Agenda Item 4

August 2021



Your CPT - Trowbridge

Inspector: Gill Hughes

Neighbourhood Sergeants:

Sgt James Twyford (Bradford on Avon, Melksham)

Sgt Charlie Chilton (Trowbridge)

Neighbourhood Officers:

PO Louis Bowden (Bradford on Avon)

PO Jennifer Miller (Melksham)

PO Helen Daveridge, PC Simon Partington (Trowbridge)

PCSOs:

Laura Wallace, Maria Badder (Bradford on Avon)

David Rowley, Luke Hosken, Mary Moore, Janet Gould (Melksham)

Liam Wilkins, Kerena Walters, Rhianna Annetts, Jack Thomas, Oliver Gilmour, Sophie Piper, Matthew Till, Robyn Dentry, Tom Storm (Trowbridge)

Performance – 12 months to July 2021

Force

- Wiltshire Police has had a decrease in the volume of recorded crime by 8.0% in the 12 months to July 2021 and continues to have one of the lowest crime rates in the country.
- Wiltshire Police has seen a 20% reduction in vehicle crime and a reduction of 36.4% in residential burglaries in the 12 months to July 2021.
- Our service delivery remains consistently good.
- In July 2021, we received:
 - 10,020 '999' calls, (answered within 11 seconds on average);
 - 11,714 '101' calls, (answered within 16 seconds on average);
 - 12,304 'CRIB' calls, (answered within 2 minute and 14 seconds on average).
- In July 2021, we also attended 1,908 emergency incidents within 10 minutes and 11 seconds on average.

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Crime Type	Crime Volume	% of Crime
Totals	38046	100.0
Violence without injury	6428	16.9
Violence with injury	5834	15.4
Criminal damage	4823	12.7
Stalking and harassment	3363	9.4
Public order offences	3491	9.2
Other crime type	14000	36.5

Trowbridge CPT

Crime Type	Crime Volume	% of Crime
Totals	5371	100.0
Violence without injury	970	18.1
Violence with injury	899	16.7
Criminal damage	696	13.0
Public order offences	488	9.1
Stalking and Harassment	488	9.1

Stop and Search information for Trowbridge CPT

During the 12 months leading to June 2021, 284 stop and searches were conducted in the Salisbury area of which 74.6% related to a search for controlled drugs.

During 64.4% of these searches, no object was found. In 34.7% of cases, an object was found. Of these cases 69.7% resulted in a no further action disposal; 30.3% resulted in police action being taken; 9.9% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 238 stop and searches.
- Mixed Ethnicity – 12 stop and searches
- Black or Black British – 12 stop and searches
- Asian or Asian British – 1 stop and search

Local Priorities & Updates

Priority	Update
ASB, Criminal Damage and Graffiti – Longfield Area	We have been made aware of issues in and around the areas of Worsted Close play park as well as the courts next to Oasis Academy. Reporting of these issues remains low, however high visibility targeted patrols have and will continue to be conducted in the area. ASB surveys have recently been sent out, and responses will be reviewed in due course.
Reports of a male approaching addresses and asking for money	This matter has been reported to the police across all areas of Trowbridge, as well as surrounding towns. Local police are aware, and would encourage the community to report these matters to the police, rather than via social media. Work is ongoing to collate the information, obtain statements and suitable enforcement action can then be taken.
ASB and Public Order Offences – Broad Street Area	Trowbridge Response and Neighbourhoods teams received an increase in reports of ASB and public order offences throughout the end of June / beginning of July, with some reports of Racially Aggravated abuse having been shouted. The teams worked closely together to secure evidence, and as a result a 35 year old male from the area was arrested and charged with a variety of offences. Whilst initially remanded into custody, he has since been released with strict bail conditions not to return to the area. Work is ongoing with partner agencies, such as the housing provider to ensure all parties are supported appropriately.
ASB – Studley Green	Ongoing partnership working is currently taking place in relation to a specific address within the Studley Green area. This address has been brought to our attention following reports that a number of youths were being allowed to use the address to consume drugs and alcohol. Appropriate enforcement action will be taken, and ongoing work to support the young people is being carried out.
Violence against the Crime – all areas	Over a 6 week period Wiltshire Police received 15 + reports of violent type crime relating to a 14 year old individual. Intensive work involving the individual alongside the police, social services and the youth offending team has seen no new reports relating to this youth.

Local Priorities & Updates Continued

Priority	Update
Page 29	
Page 29	



Useful links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Trowbridge Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/trowbridge-cpt/> to view a crime and incident map and find links to more detailed data

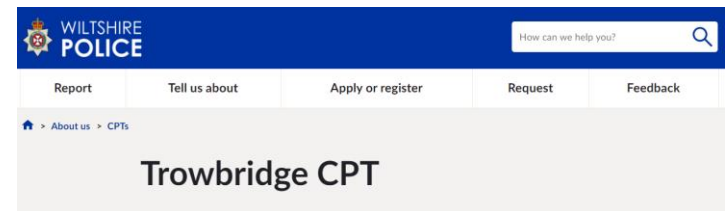
Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Trowbridge Police Facebook](#)
- [Trowbridge Police Twitter](#)
- [Melksham Police Facebook](#)
- [Bradford on Avon Facebook](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk



CPT Trowbridge covers the areas of Trowbridge, Melksham, Bradford-on-Avon and surrounding areas

To contact your CPT about a community-related matter, such as a school visit, then please email TrowbridgeAreaCPT@wiltshire.pnn.police.uk. Please note that this mailbox is not monitored 24/7.

You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)

You see a map of crimes in the Trowbridge area [by visiting www.police.uk](http://www.police.uk)

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DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;
<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.



Recent News & Events

Student accommodation



#WelcomeToLifeAtUni

There are things you can do to improve your safety and security as a student, especially if you're moving into new accommodation.

Every year, around 350 18-24 year olds are injured in accidental house fires started by cigarettes, smoking materials and cooking. Therefore, you need to make sure that you're familiar with the basics of fire and gas safety, as well as home and personal security.

By taking a few sensible precautions, you can help protect yourself from injury – or worse:

For more information please visit:-

<https://www.dwfire.org.uk/safer-housing/student-accomodation/>

Get sweeping for Chimney Fire Safety Week

Dorset & Wiltshire Fire and Rescue Service (DWFRS) is again supporting the national Chimney Fire Safety Week, which runs this year from 30 August until 5 September.

Organised by HETAS – the Heating Equipment Testing and Approvals Scheme – as part of the Government's Fire Kills campaign, the awareness week calls for homeowners to act responsibly and get their chimneys swept by an approved sweep. This prevents chimney damage, and, in worst cases, household fires.

For more top tips for staying fire safe at home, please visit www.dwfire.org.uk/safety-at-home.



HM Government

NHS

Let's keep life moving.

FRESH AIR TESTING FACE COVERINGS APP HANDWASHING

gov.uk/coronavirus



Be one of us



Dorset & Wiltshire Fire and Rescue Service exists to make life safer for people. To do this, we need a dedicated, professional team of Operational and Corporate staff with a diverse range of skills, knowledge and expertise.

We rely on our staff to help us achieve our priorities and objectives, and we aim to develop and maintain a healthy, safe, well-trained workforce which is representative of our community.

We acknowledge that our workforce does not yet represent the communities we serve. In order to broaden our representation, we need to ensure that members of our community have an opportunity to understand our Service, what we do, our values and our culture. We use positive action approaches to help better inform our communities on how we operate and the careers available within the fire Service.

For further explanation on positive action and other aspects of what we do, please visit:-

<https://www.dwfire.org.uk/working-for-us/be-one-of-us/>

Safety outdoors



Fire safety doesn't stop when you leave the house. We want you to keep safe when spending time outside. With more people taking to camping, caravanning, barbecuing and general outdoor leisure, always consider the fire risks.

Why not check out the Fire Kills campaign leaflet on [Fire Safety Outdoors](#) – lots of handy advice!



Demand

Total Fire Calls for Trowbridge Fire Station for period 1st July – 1st September 2021

Category	Total Incidents
No. of False Alarms	27
No. of Fires	Car – 1 Caravan – 1 Cooking – 1 Domestic – 1 Fire in open (small) – 5 Electrical installation - 1
No. of Road Traffic Collisions and other Emergencies	RTC – 4 Assist other agency – 3 Lock in/out – 3 Flooding – 5 Gain entry/access – 6 Release of person – 5 Co- responder – 2 Rescue small animal – 1 Rescue large animal – 3 Bariatric – 1 Petrol/diesel spill – 2
Total	72

Local Incidents of Note

There have been no incidents of note within the reporting period and no trends within the false alarms received by the Service.

Higher than usual responses for gain entry/access have been due to support for partner agencies as part of agreed joint working arrangements.

‘Release of person’ is primarily ring removals to assist with medical procedures or to prevent further injury, the increased commonality of hardened metals requires specialist removal tools.

We are still actively recruiting for on-call firefighters at Trowbridge Station to fill identified gaps.

HM Government 

Let's keep life moving.

FRESH AIR TESTING FACE COVERINGS APP HANDWASHING

gov.uk/coronavirus



**David Geddes
Station Manager**

Email: David.geddes@dwfire.org.uk

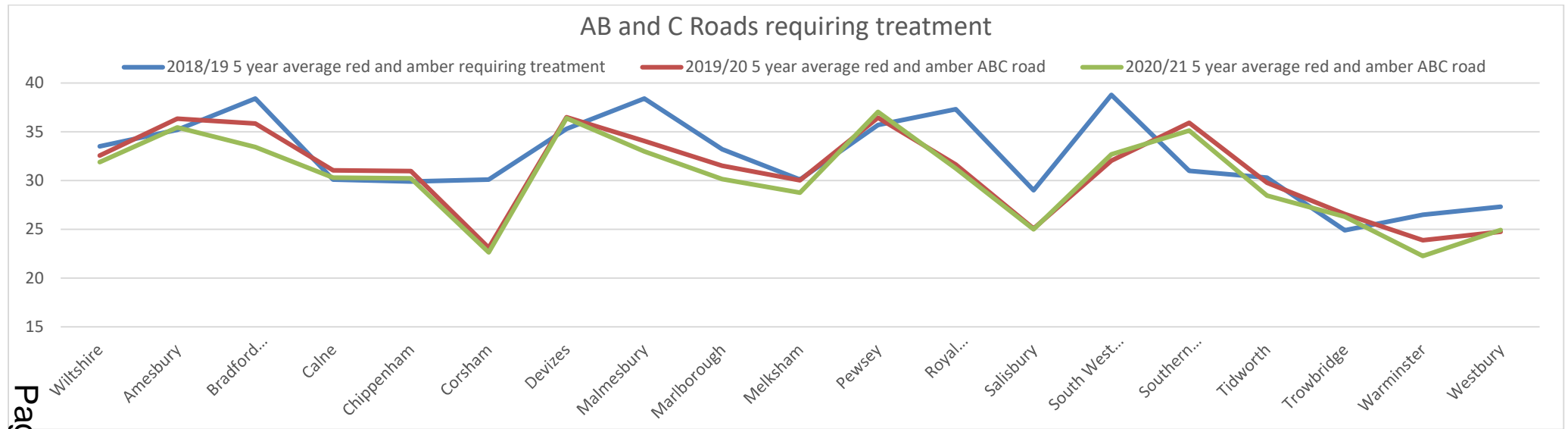
Mobile: 07826 532607

**Wiltshire Highways
Maintenance Programme
2022/23 – 2026/27**

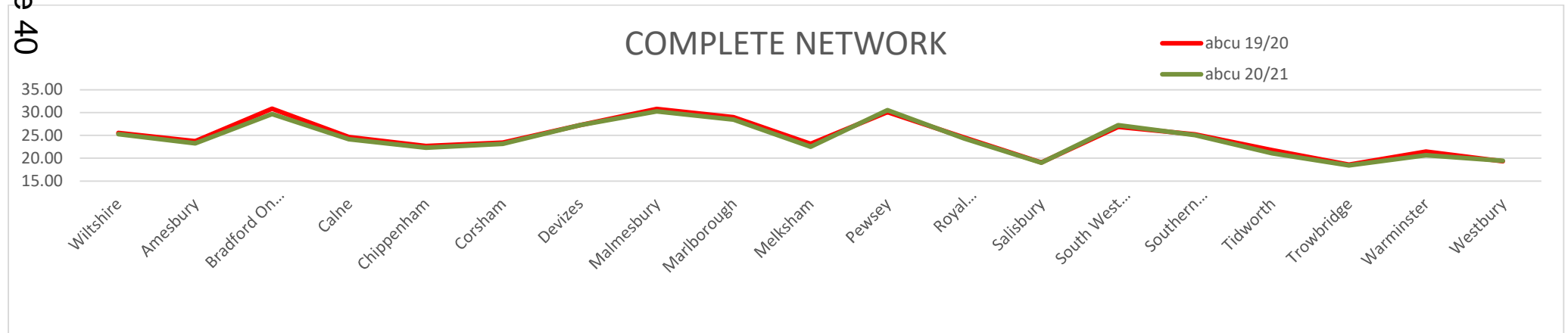
**Trowbridge Area Board
Rev 1**

CURRENT CONDITION BY AREA BOARD

TOTAL % OF THE ADOPTED NETWORK REQUIRING MAINTENANCE



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A 5 year average is used to monitor the condition of the network due to the surveying regime of undertaking a 50% network length

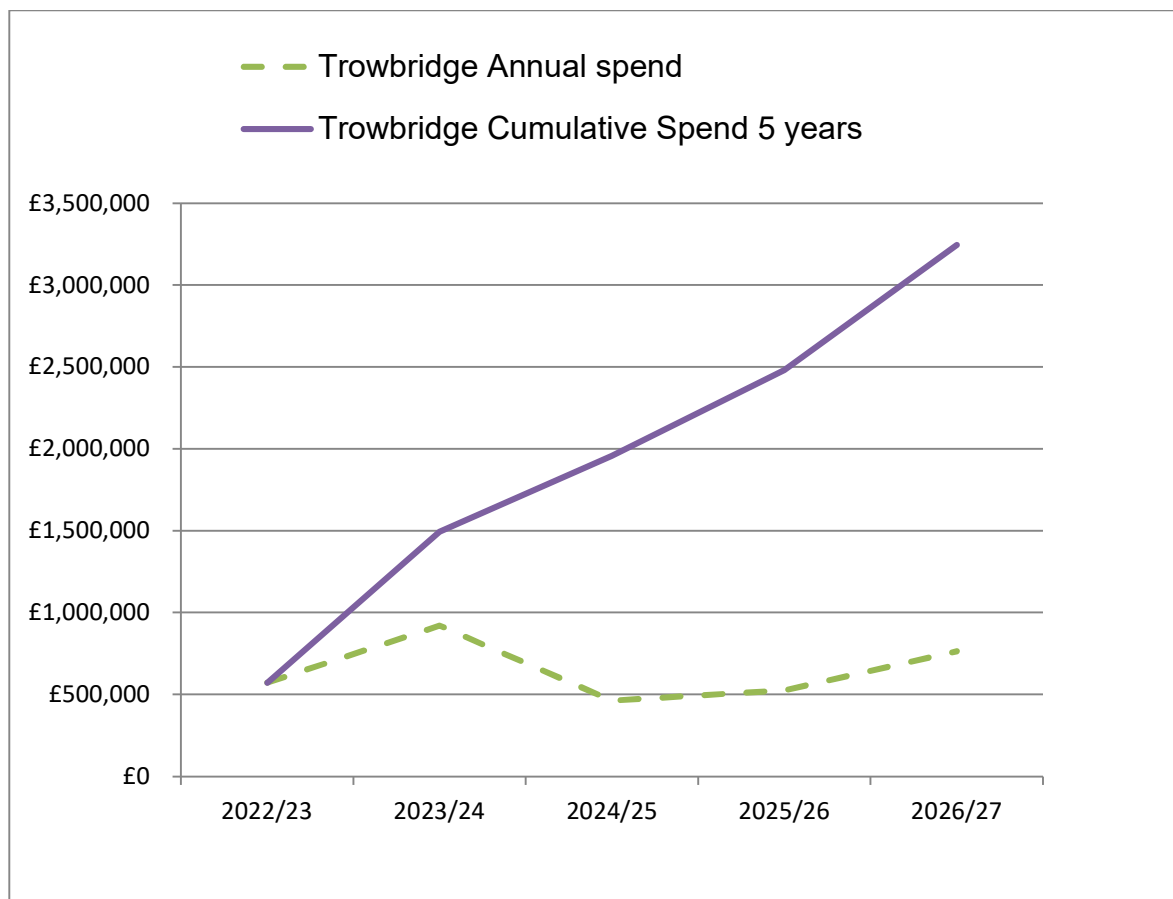
The graphs show that even with a deteriorating network the targeted maintenance schemes are generally improving the overall condition of the roads within Wiltshire, a rolling 5 year programme and funding process is designed to allocate resources to those areas with a higher percentage of poor roads based on their network length.

The target is for all area boards to be at the same low level of around 20% of the network requiring some form of maintenance

Spend profile

	Trowbridge Annual spend	Trowbridge Cumulative Spend 5 years
2022/23	£571,916	£571,916
2023/24	£920,982	£1,492,898
2024/25	£463,000	£1,955,898
2025/26	£525,000	£2,480,898
2026/27	765,000	£3,245,898
total	£3,245,898	

£3,376,918 average 5 year Wiltshire area board budget



CONDITION 5-year average red and amber requiring treatment	Wiltshire	Trowbridge
AB and C roads 2018/19	33.5	24.9
AB and C roads 2019/20	32.57	26.57
AB and C roads 2020/21	31.90	26.30
2019/20 Unclassified	18.50	10.60
2020/21 Unclassified	18.60	10.60

Some schemes have been postponed due to covid issues, i.e. if they are on the route to a vaccination centre or to a key industrial area, these works have been moved to 2022/2023, potential budget issues may mean they are delayed for longer. **The condition table is to be updated THE AREA BOARD CHANGES ARE IN PROGRESS**

The following pages detail the schemes that have been considered in the 5year plan,

TROWBRIDGE AREA BOARD

DELAYED WORKS DUE TO COVID or BUDGET ISSUES

Road number	lifecycle number	General description	Description from	Description to	Treatment	Length	Year
C361	TROW_20_0003	MORTIMER STREET, TROWBRIDGE (INC SPURS TO CH)	LONGFIELD ROUNDABOUT	END / NEWTOWN	SURFACING	360	2021/22
UC	TROW_21_0005	KINGS GARDENS HILPERTON	FROM WYKE ROAD JUNCTION	TO END OF CUL-DE-SAC	SURFACING	165	2021/22

UC	TROW_22_0002	CHURCH LANE, NORTH BRADLEY	WESBURY ROAD	SOUTHWICK ROAD	MICRO ASPHALT	852	2022/23
UC855802	TROW_22_0003	BELLEFIELD CRESCENT	ST THOMES ROAD SW	ST THOMAS ROAD TROWBRIDGE	MICRO ASPHALT	400	2022/23
UC845401	TROW_22_0004	IRELAND NR SOUTHWICK LAST HALF	APPX HALF WAY TO BEND	END OF BOTH RESIDENTIAL SPURS	SURFACE TREATMENT	250	2022/23
UC8397	TROW_22_0005	BROOK ROAD TROWBRIDGE	WINGFIELD ROAD	BRADFORD ROAD	SURFACE TREATMENT	1030	2022/23
UC	TROW_22_0006	EASTVIEW ROAD INC BELLMOUTHS	GLEBE ROAD	BLAIR ROAD	RECYCLE	250	2022/23

C361	TROW_20_0003	MORTIMER STREET, TROWBRIDGE (INC SPURS TO CH) COVID TEST CENTRE LOCATION	LONGFIELD ROUNDABOUT	END / NEWTOWN	SURFACING	360	2023/24
UC855602	TROW_23_0001	RUTLAND CRESCENT TROWBRIDGE	BRADLEY ROAD TROWBRIDGE	DURSLEY ROAD TROWBRIDGE	SURFACE TREATMENT	500	2023/24
UC855603	TROW_23_0002	ASHMEAD TROWBRIDGE	RUTLAND CRESCENT	RUTLAND CRESCENT	SURFACE TREATMENT	400	2023/24
UC855830	TROW_23_0003	LANGFORD ROAD TROWBRIDGE	MELTON ROAD/LANGFORD ROAD	FRANCIS STREET TROWBRIDGE	SURFACE TREATMENT	750	2023/24
UC855824	TROW_23_0004	MELTON ROAD TROWBRIDGE	SEYMOUR ROAD TROWBRIDGE	MELTON RD/LANGFORD RD TROWBRIDGE	SURFACE TREATMENT	230	2023/24
UC865822	TROW_23_0005	VICTORIA ROAD (SPINE) TROWBRIDGE	A361 JUNC VICTORIA ROAD	WYKE ROAD TROWBRIDGE	SURFACE TREATMENT	1029	2023/24

C49	TROW_23_0007	BRATTON ROAD WEST ASHTON	FROM A350 JUNCTON	30MPH LIMIT	SURFACE TREATMENT	800	2023/24
A361	TROW_23_0008	county way	MINI A361 RELIEF ROAD	THE LAMB ROUNDABOUT	SURFACE DRESSING	tbc	2023/24
A363	TROW_23_0009	A363 - WHITE HORSE RBT. TO WESTBURY ROAD RBT.	WHITE HORSE RBT.	WESTBURY ROAD RBT	SURFACE DRESSING	875	2023/24
C49	TROW_24_0003	WEST ASHTON RD	WEST ASHTON RD RBT	A350 WEST ASHTON	SURFACE DRESSING	1420	2023/24
C227	TROW_24_0004	WOODMARSH/WESTBURY ROAD LOOP, NORTH BRADLEY			MICROASPHALT	1200	2023/24

UC825403	TROW_23_0006	LOOP ROAD AND HOOPERS POOL	A361	END	SURFACE TREATMENT	1000	2024/25
UC	TROW_24_0005	HOOPERS POOL SOUTHWICK CUL-DE-SAC	JUNCTION BY NUMBER 1 HOOPERS POOL	END OF LANE PAST MOOREFIELD FARM	SURFACE DRESSING	528	2024/25
A363	TROW_24_0006	TRINITY ROUNDABOUT TROWBRIDGE	COMPLETE ROAD AROUND TRINITY CHURCH		SURFACING	330	2024/25
B3105	TROW_24_0007	B3106	STALLARD STREET	MARSH ROAD	PRESERVATIVE	TBC	2024/25
B3105	TROW_24_0008	B3105 - HAMMOND WAY	CANAL ROAD ROUNDABOUT	B3105 KINGS ARMS MINI RBT	SURFACE DRESSING	570	2024/25
B3106	TROW_24_0009	CANAL ROAD ROUNDABOUT	CANAL ROAD ROUNDABOUT	CANAL ROAD ROUNDABOUT	GROUTED ASPHALT	173	2024/25
UC	TROW_24_0010	DRYNHAM LANE	JUNCTION WILTSHIRE DRIVE	END OF ADOPTION	SURFACE DRESSING	510	2024/25
	TROW_25_0007	MANVERS STREET/FORE STREET	CHURCH STREET TROWBRIDGE	WICKER HILL	SURFACING	240	2024/25

A363	TROW_25_0001	A363 WOODMARSH ROUNDABOUT TO WHITE HORSE ROUNDABOUT	WOODMARSH ROUNDABOUT	WHITE HORSE ROUNDABOUT	SURFACE DRESSING	650	2025/26
A363	TROW_25_0002	A363 WOODMARSH ROUNDABOUT			SURFACING	110	2025/26
A363	TROW_25_0003	A363 WHITE HORSE ROUNDABOUT			SURFACING	130	2025/26
C393	TROW_25_0004	DEVIZES ROAD HILPERTON	B3105 CHURCH STREET	A361 ROUNDABOUT	SURFACING	900	2025/26

UC	TROW_25_0006	HELPS WELL ROAD	HILPERTON DRIVE	END HELPS WELL ROAD	SURFACING	TBC	2025/26
UC	TROW_25_0008	LITTLE COMMON, NORTH BRADLEY	WESTBURY ROAD	END	SURFACE DRESSING	300	2025/26
UC	TROW_25_0009	ASHTON STREET, TROWBRIDGE	LARK DOWN	ALMA STREET	SURFACING	380	2025/26
B3106	TROW_25_0010	CONIGRE	BRITISH ROW	BACK STREET	SURFACING	158	2025/26

UC855403/1	TROW_24_0002	THE RANK NORTH BRADLEY	SOUTHWICK RD	END	SURFACING	360	2026/27
UC	TROW_24_0010	SPRINGFIELD PARK (NE & NW) TROWBRIDGE	HILPERTON ROAD	ST THOMAS ROAD	MICRO ASPHALT	402	2026/27
UC	TROW_26_0001	SILVER STREET LANE (A361 TO MARSTON ROAD) TROWBRIDGE	A361	MARSTON ROAD	SURFACE TREATMENT		2026/27
UC	TROW_26_0002	PITMAN AVE, ALLEN AND ROCK ROAD	A361	A361	MICRO ASPHALT	670	2026/27
A350	TROW_26_0003	A350 YARNBROOK	YARNBROOK ROUNDABOUT	WOODSIDE TRACTOR SALES	SURFACING	890	2026/27
A3105	TROW_26_0004	LEAP GATE ADOPTED AREA	BRIDGE DECK OVER BROOK	END OF ADOPTION IN LINE WITH GREEN LANE	SURFACING	390	2026/27
A363	TROW_26_0005	TROWBRIDGE ROAD / BROOK ROAD ROUNDABOUT INC ARMS	BRADFORD ROAD (TROWLE BRIDGE)	APPX NO 5 COCK HILL AND BROADMEAD	SURFACING	200	2026/27
A363	TROW_26_0006	A363 - WESTBURY ROAD WEST RAIL BRIDGE . TO YARNBROOK RBT.	WESTBURY ROAD WEST OF RAIL BRIDGE	YARNBROOK RBT	SURFACE DRESSING	320	2026/27

SITE BELOW DEPENDANT ON WESTBURY – STATION ROAD BRIDGE STRENGTHENING WORKS

B3097	TROW_22_0001	HAWKERIDGE ROAD, YARNBROOK	DURSLEY ROAD	HAWKERIDGE RD ROUNDABOUT	SURFACING	575	FF
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UC	TROW_FF_0001	BROKERSWOOD X-RDS TOWARDS NORRIS HILL FARM	BROKERSWOOD X-RDS	NORRIS HILL FARM	SURFACE DRESSING	900	FF
A361	TROW_FF_0002	FROME RD (COUNTY BOUNDARY TO 30MPH) SOUTHWICK	COUNTY BOUNDARY	A361 Dunkirk business park entrance	SURFACE DRESSING	450	FF
UC815501	TROW_FF_0003	VAGGS HILL	B3109/UC Dillybrook X-Rds	END TELLISFORD ROAD (WINGFIELD)	SURFACE DRESSING	1075	FF
A363	TROW_FF_0004	BRADLEY ROAD TROWBRIDGE	COLLEGE ROAD MINI	COUNTY WAY MINI	SURFACING	470	FF
	TROW_FF_0006	COUNTY WAY	THE LAMB RBT	WEST ASHTON ROAD RBT	RECONSTRUCTION	460	FF
A363	TROW_FF_0007	WINDSOR ROAD and A363 RBT	A363 WINDSOR ROAD ROUNDABOUT INC ARNS TO BACK OF ISLANDS	ADOPTED EXTENT WINDSOR ROAD	GROUTED ASPHALT	210	FF

5 year plan

Is continued on the following pages

Note where roads are being surface dressed they will be pre patched in the previous year

TROWBRIDGE AREA BOARD

DELAYED WORKS DUE TO COVID or BUDGET ISSUES

C361 MORTIMER STREET, TROWBRIDGE (INC SPURS TO CH) FROM LONGFIELD ROUNDABOUT to END / NEWTOWN

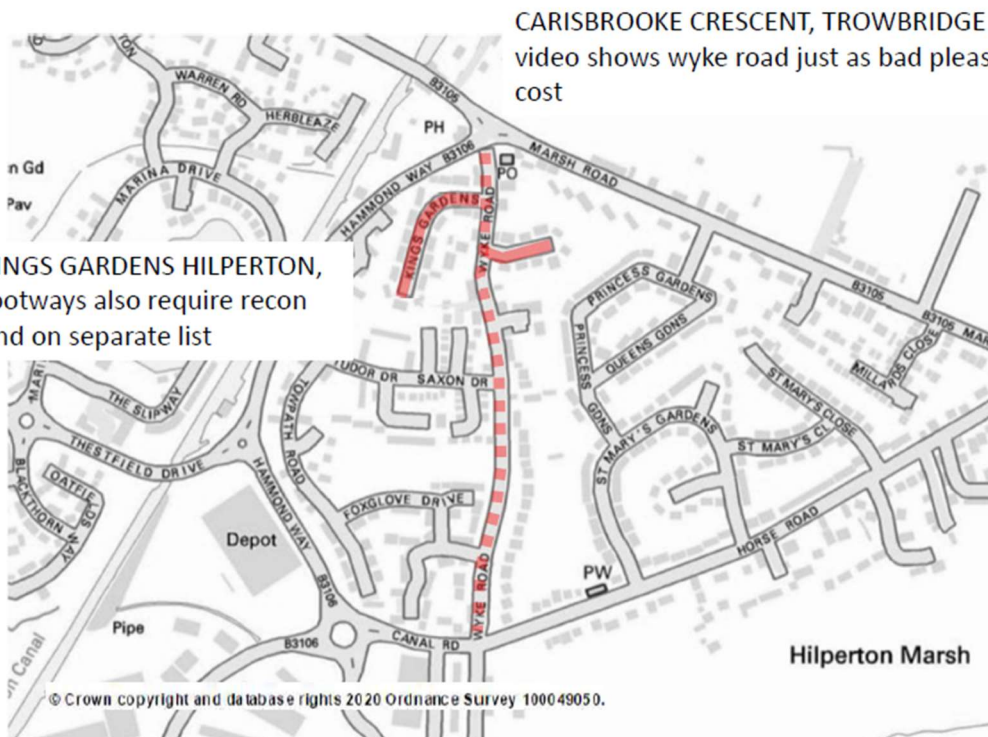
Length 360m Surfacing



KINGS GARDENS HILPERTON FROM WYKE ROAD JUNCTION to END OF CUL-DE-SAC

Length 165m Surfacing

WYKE ROAD _ RESERVE

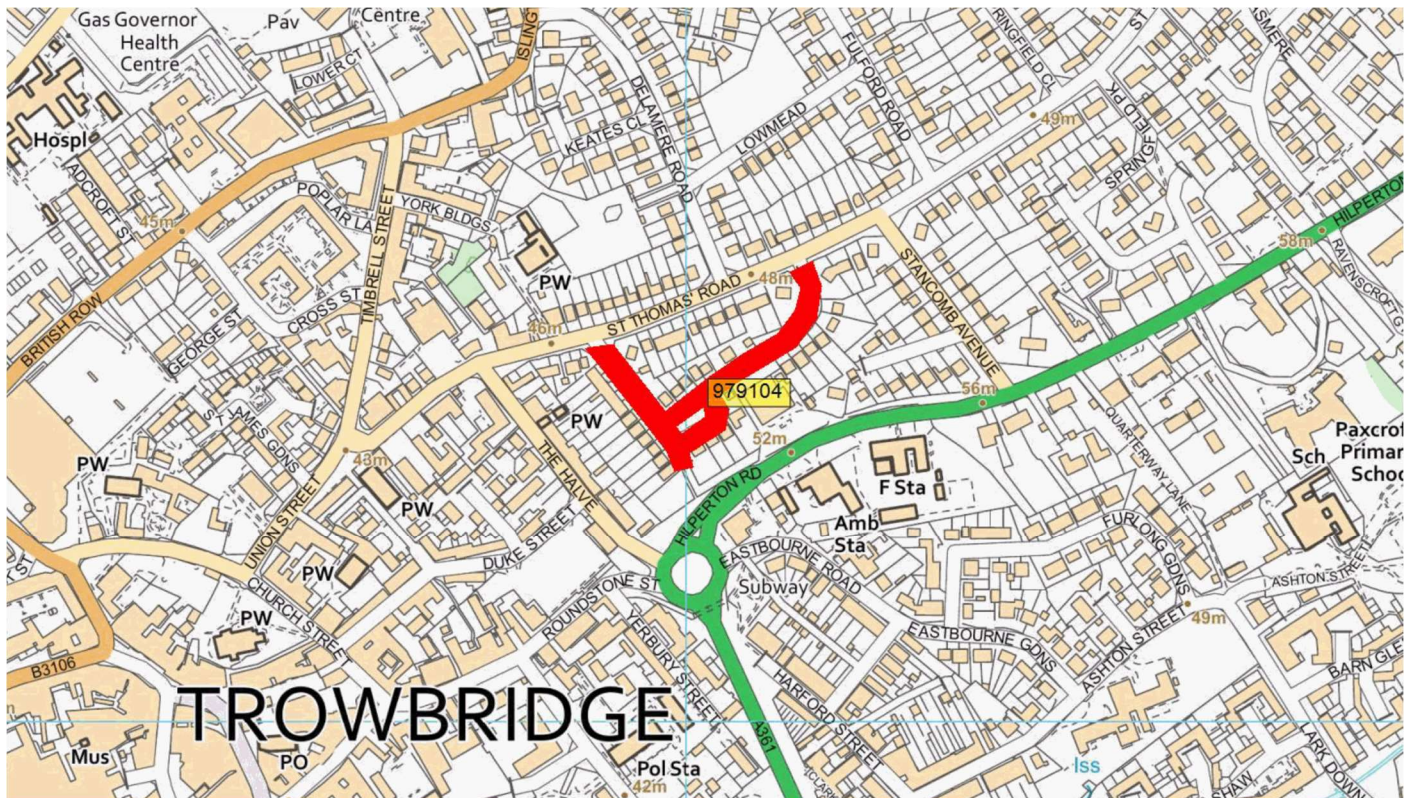


5 year plan 2022/23

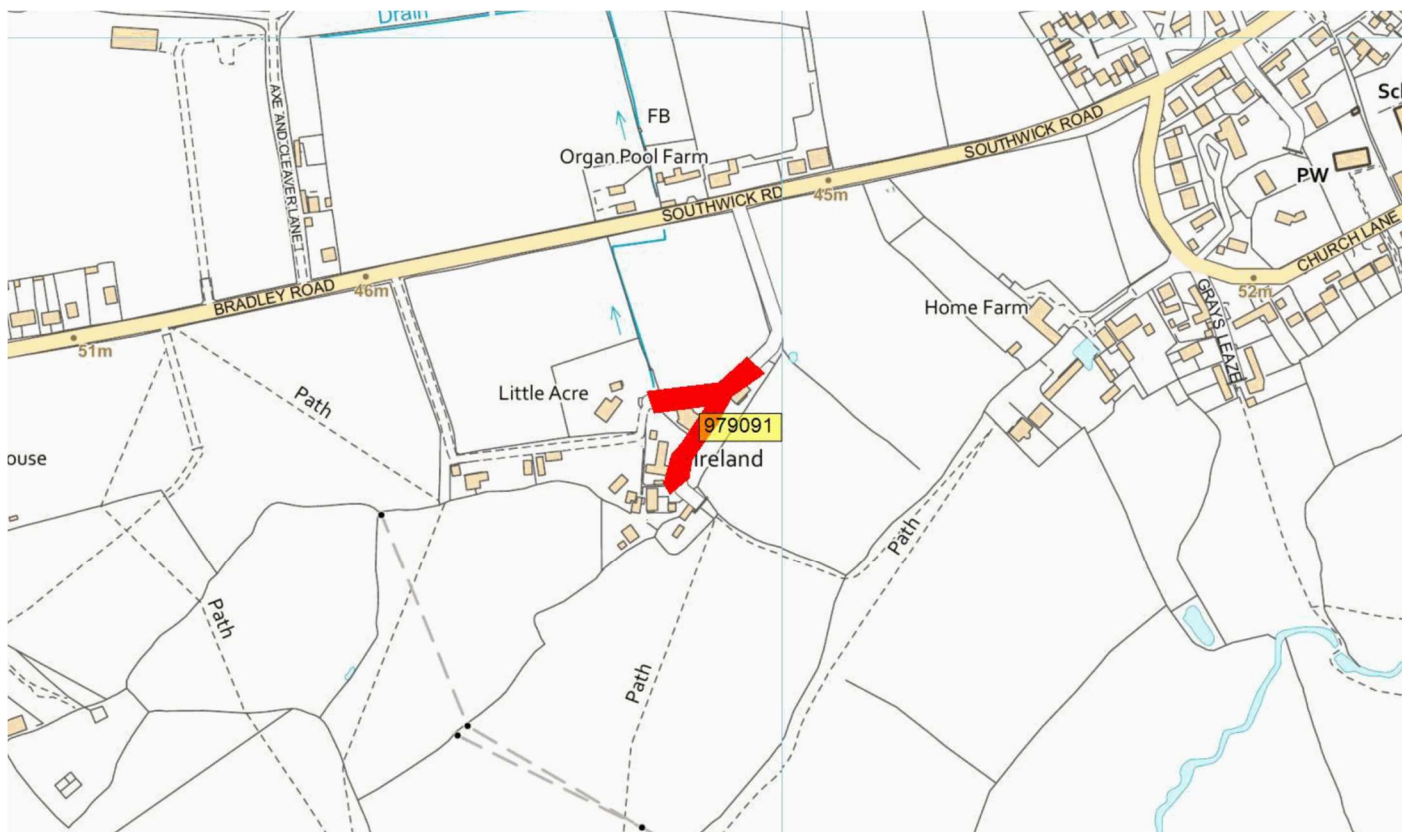
CHURCH LANE, NORTH BRADLEY MICRO ASPHALT



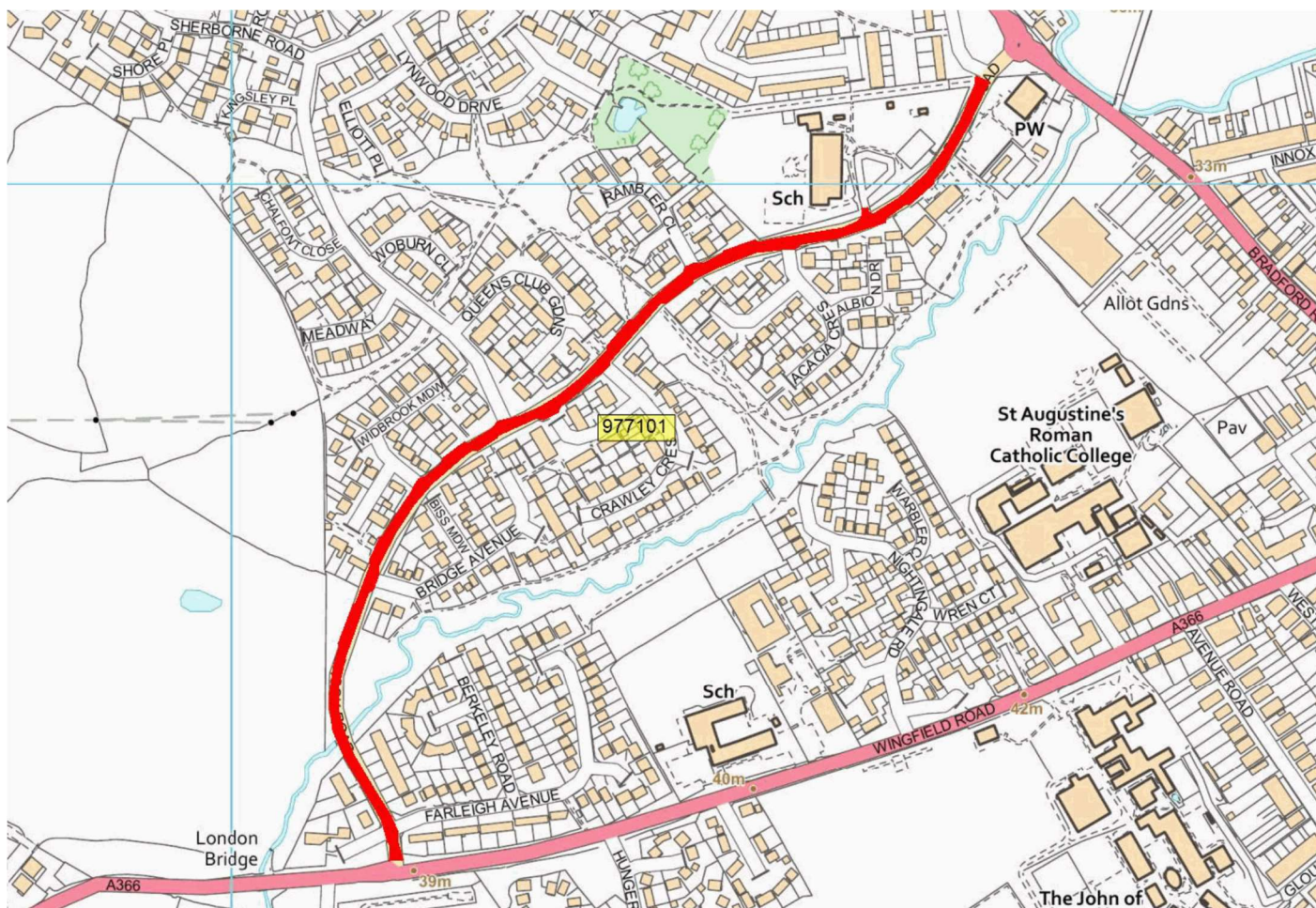
BELLEFIELD CRESCENT MICRO ASPHALT



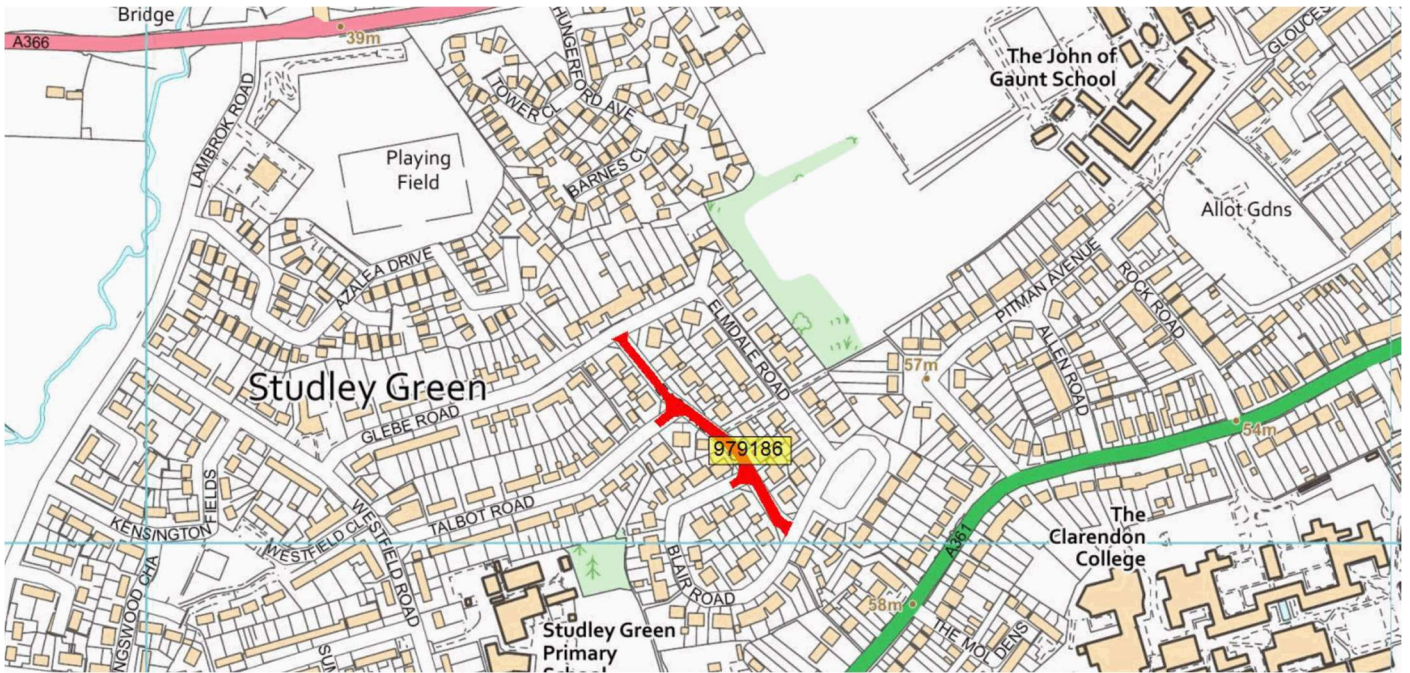
IRELAND NR SOUTHWICK LAST HALF SURFACE TREATMENT



BROOK ROAD TROWBRIDGE SURFACE TREATMENT

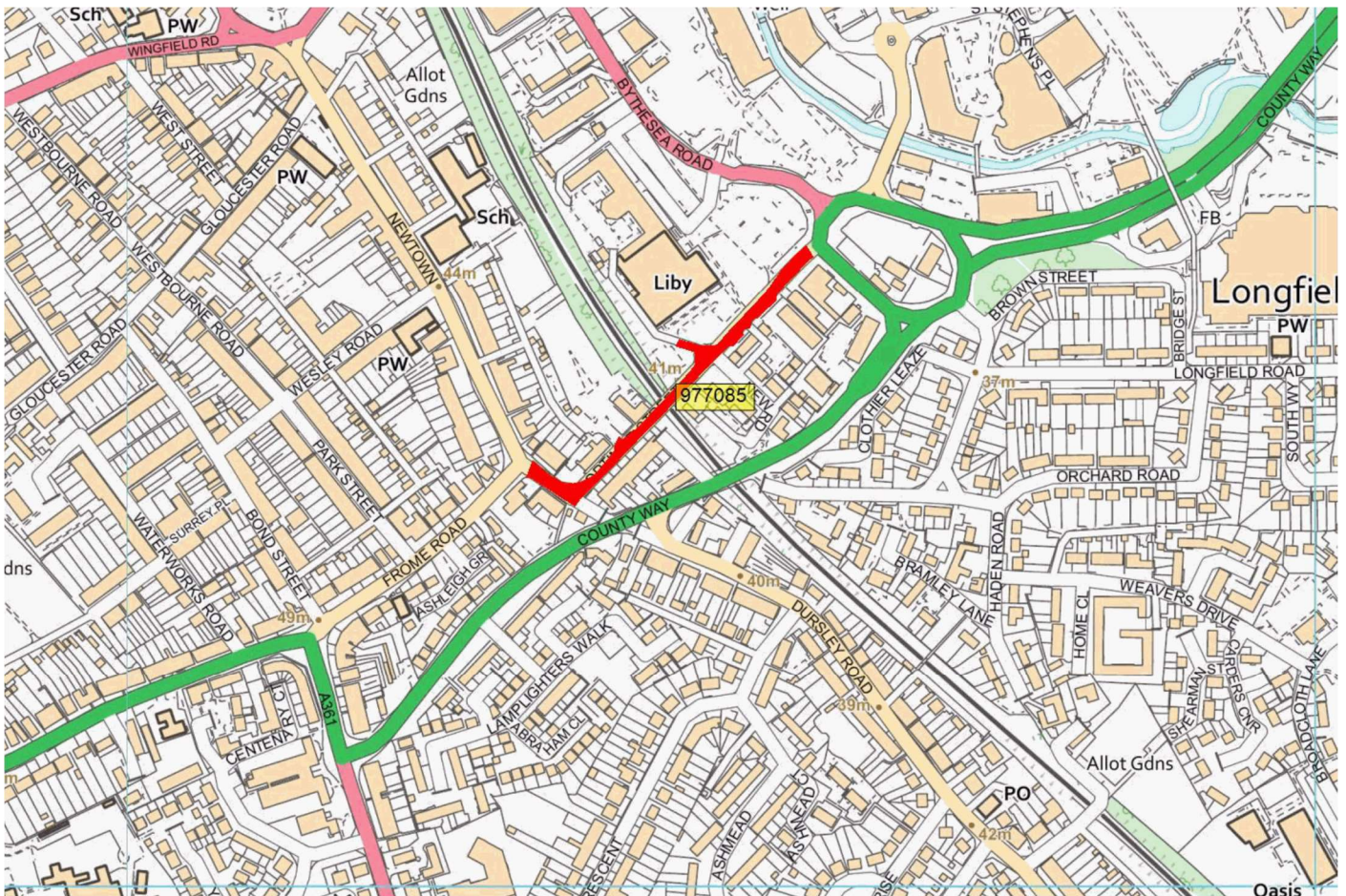


EASTVIEW ROAD INC BELLMOUTH'S RECYCLE

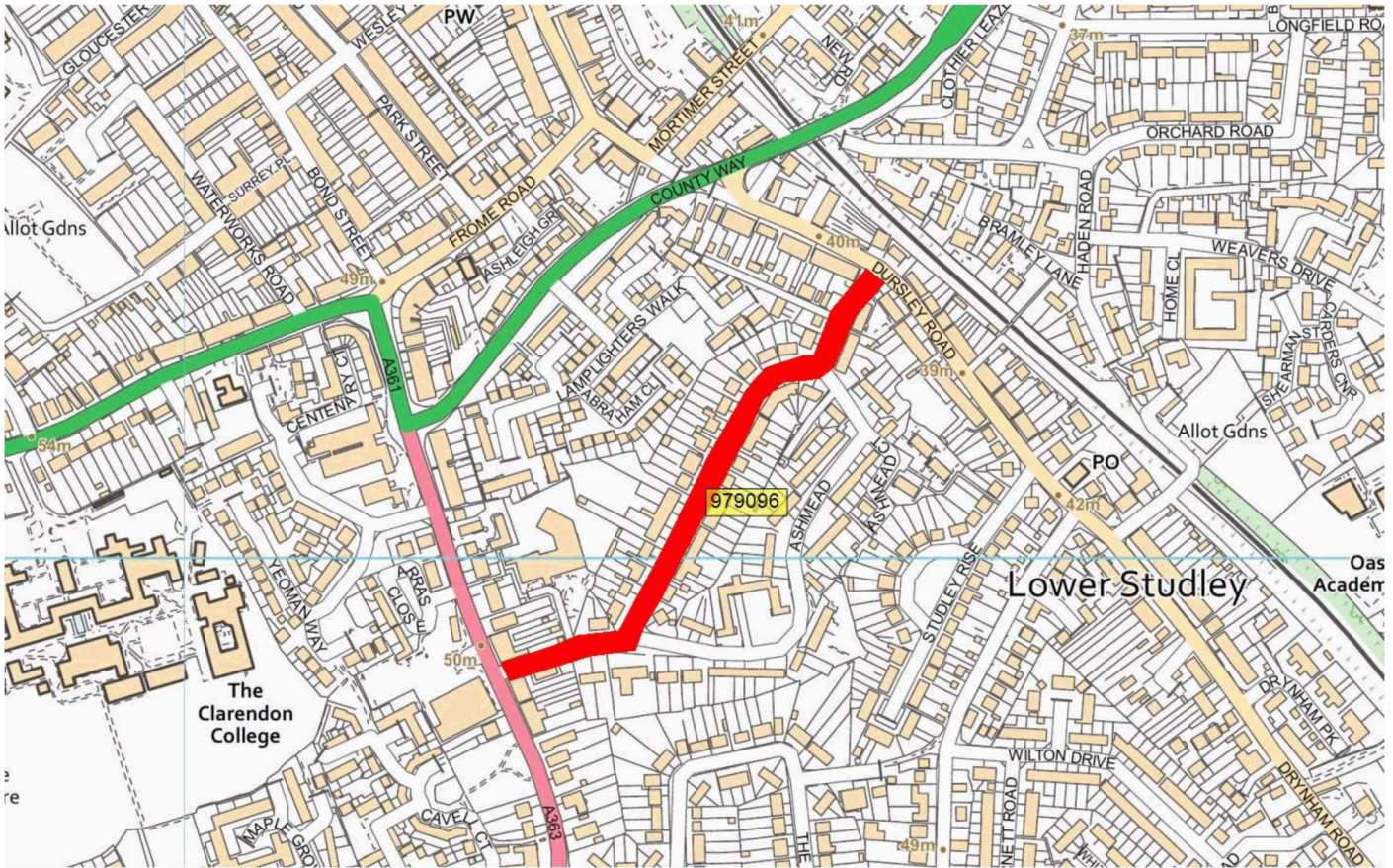


5 year plan 2022/23

**MORTIMER STREET, TROWBRIDGE (INC SPURS TO CH)
COVID TEST CENTRE LOCATION SURFACING**



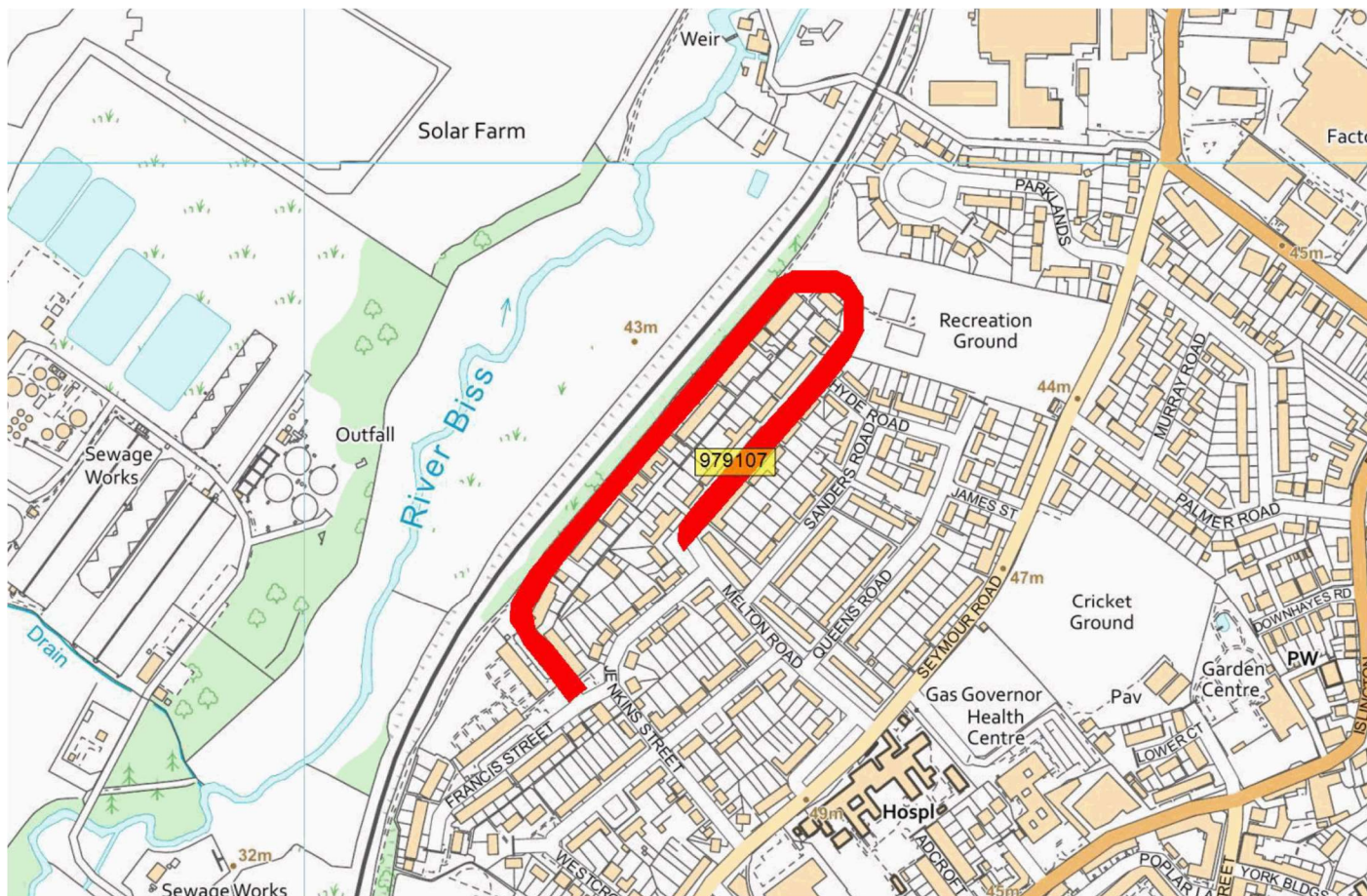
RUTLAND CRESCENT TROWBRIDGE SURFACE TREATMENT



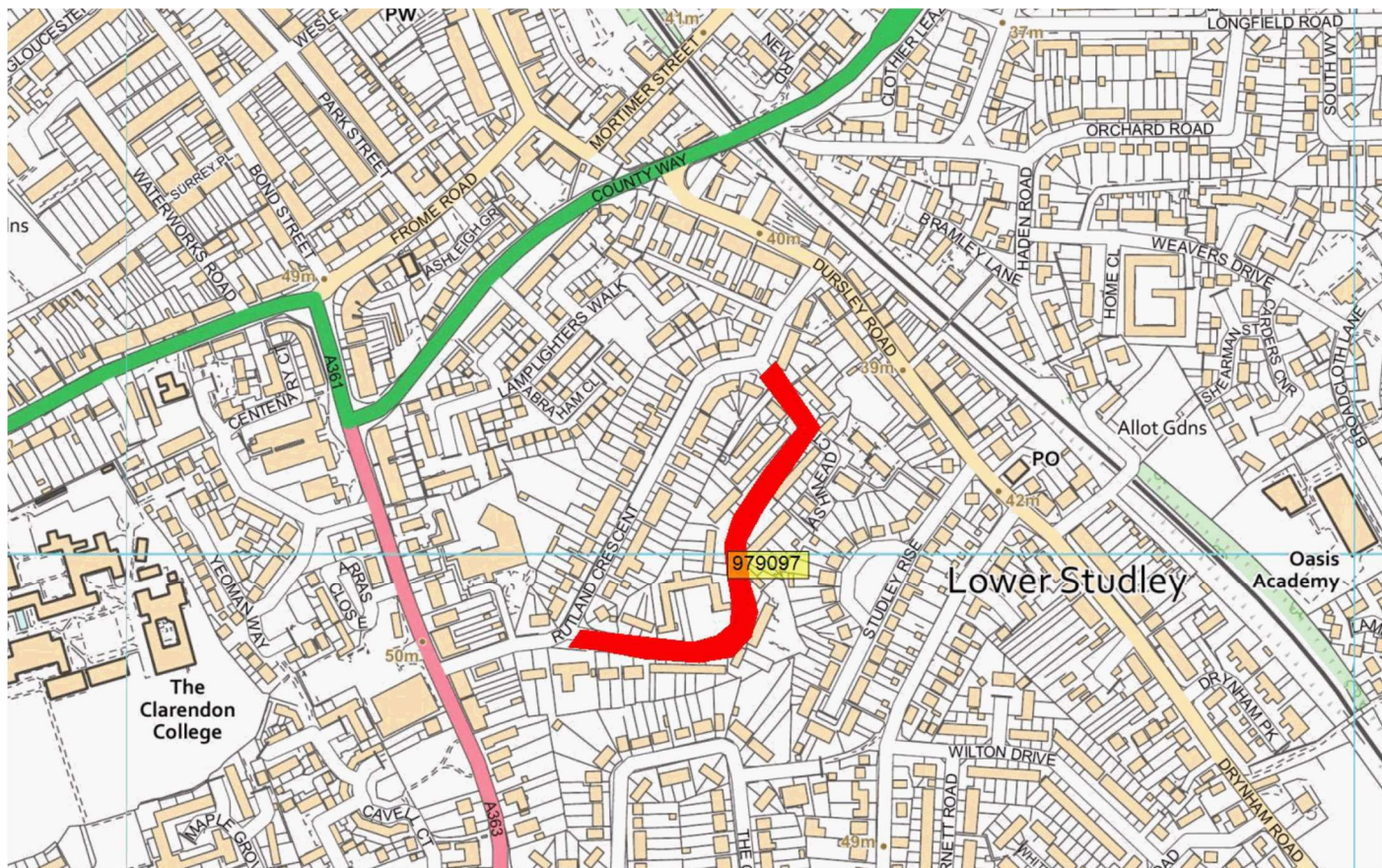
MELTON ROAD TROWBRIDGE SURFACE TREATMENT



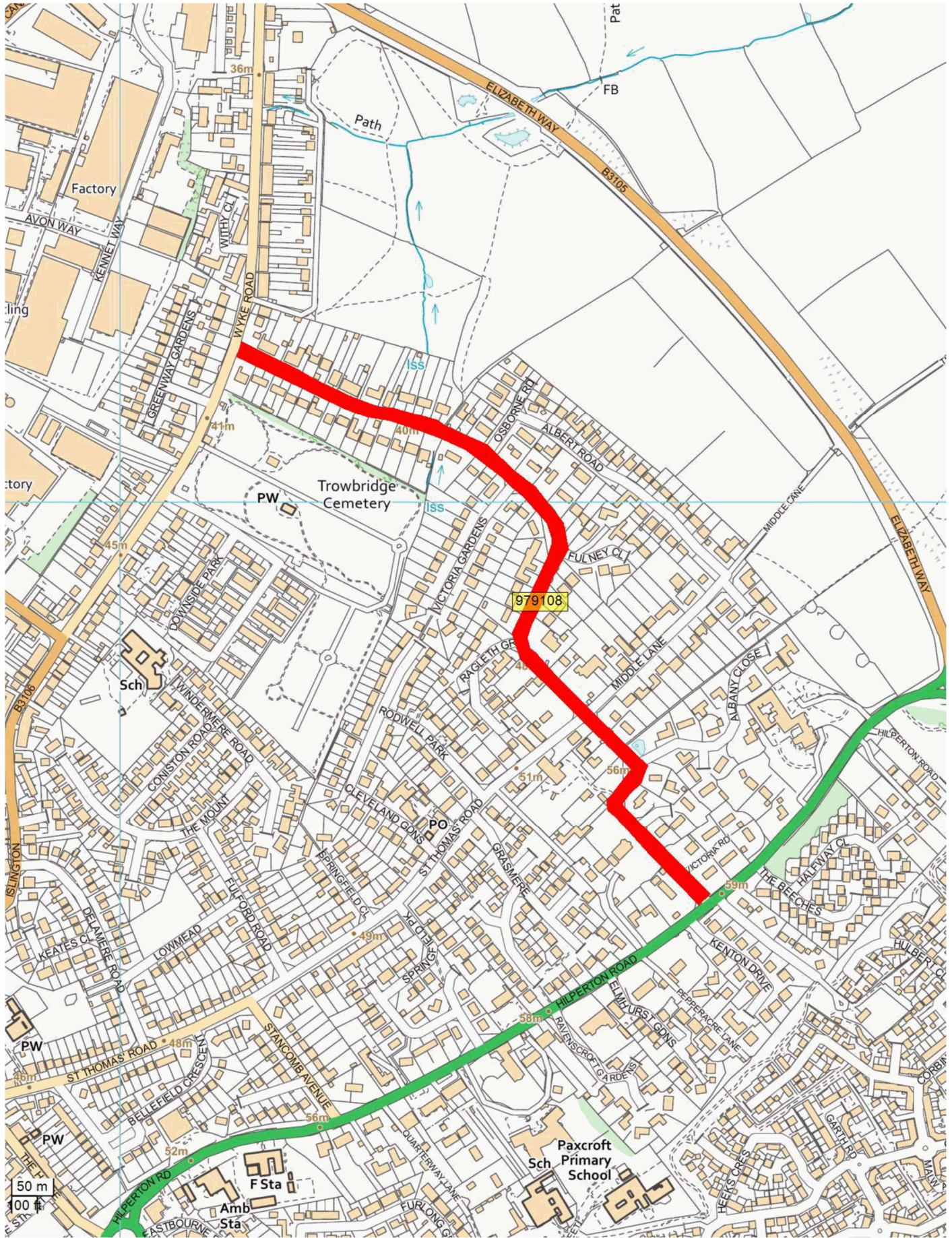
LANGFORD ROAD TROWBRIDGE SURFACE TREATMENT



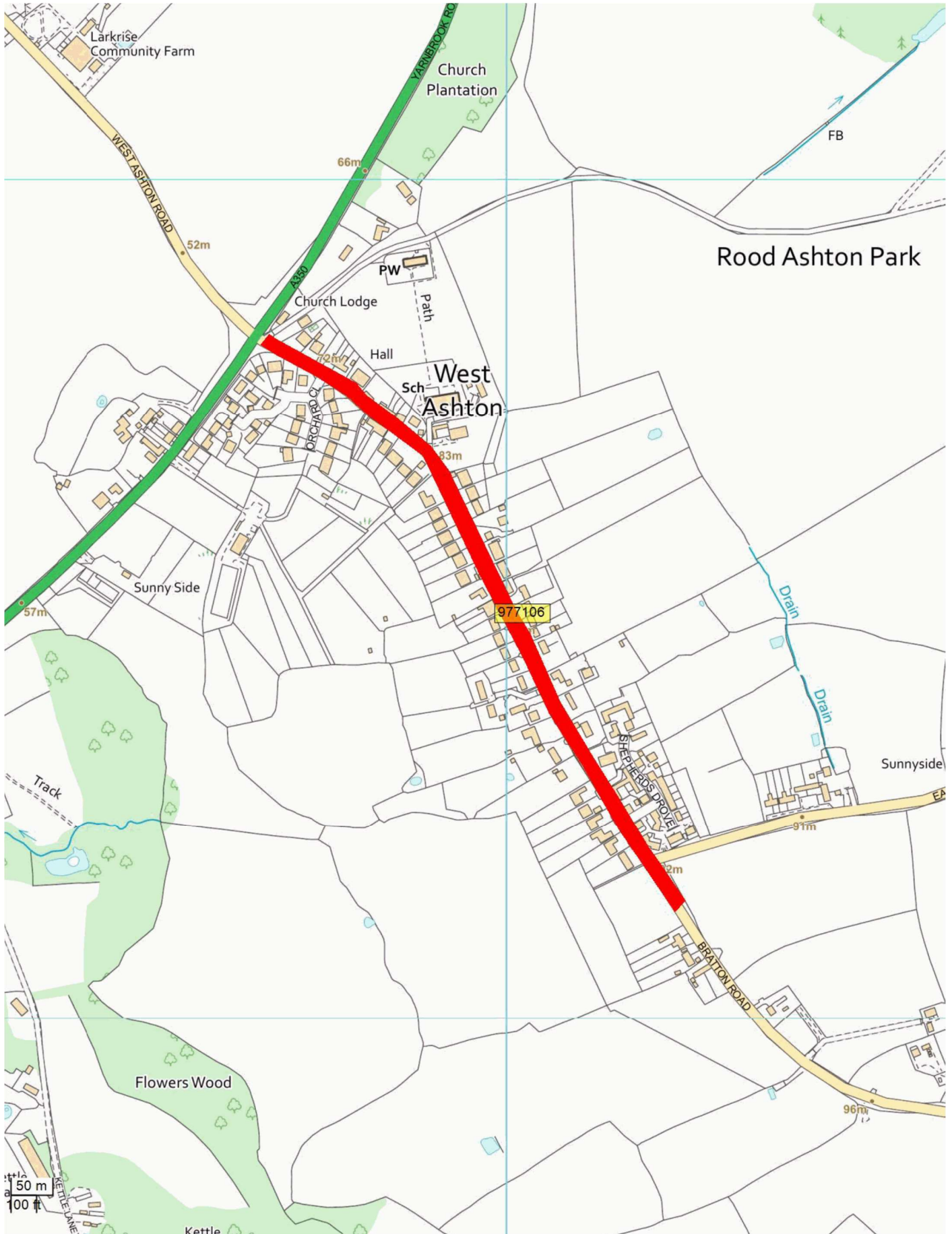
ASHMEAD TROWBRIDGE SURFACE TREATMENT



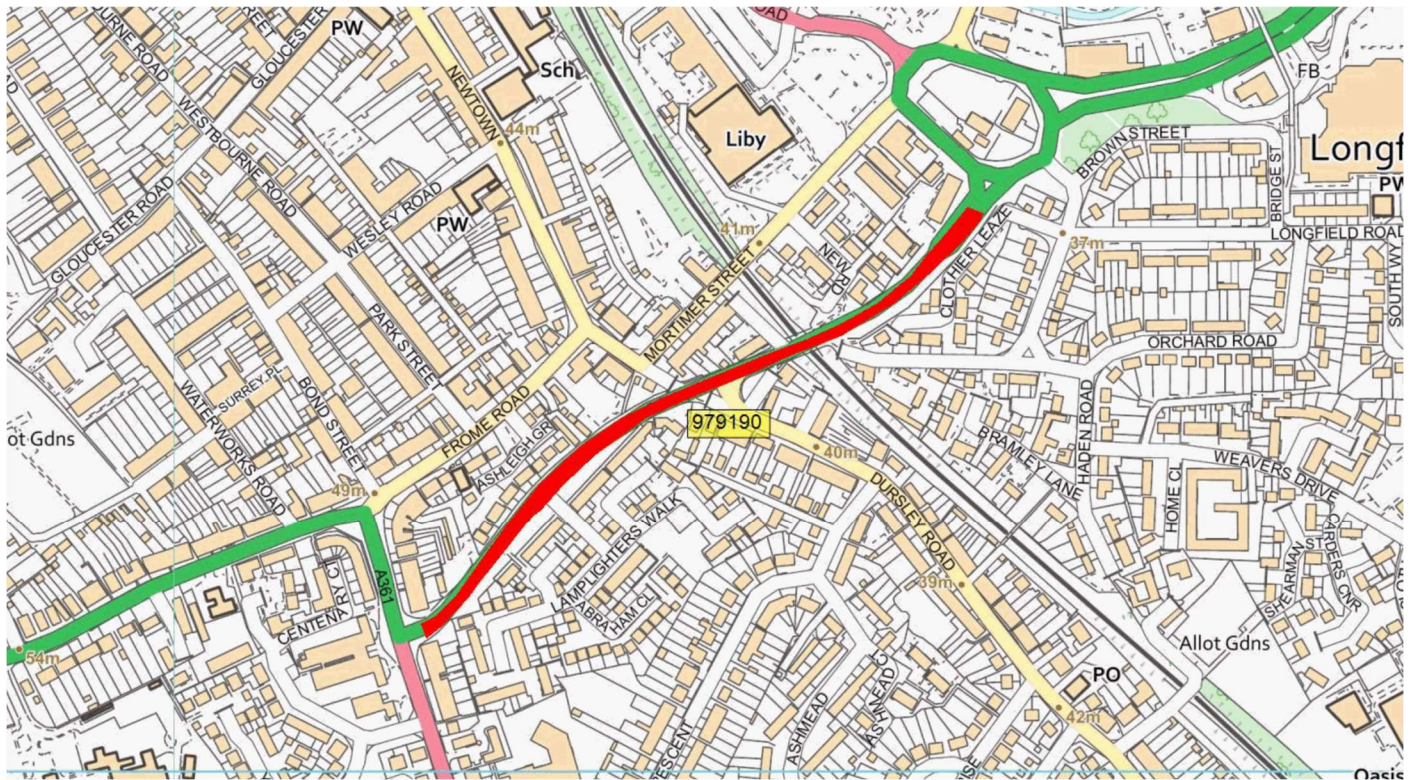
VICTORIA ROAD (SPINE) TROWBRIDGE SURFACE TREATMENT



BRATTON ROAD WEST ASHTON SURFACE TREATMENT



COUNTY WAY SURFACE DRESSING



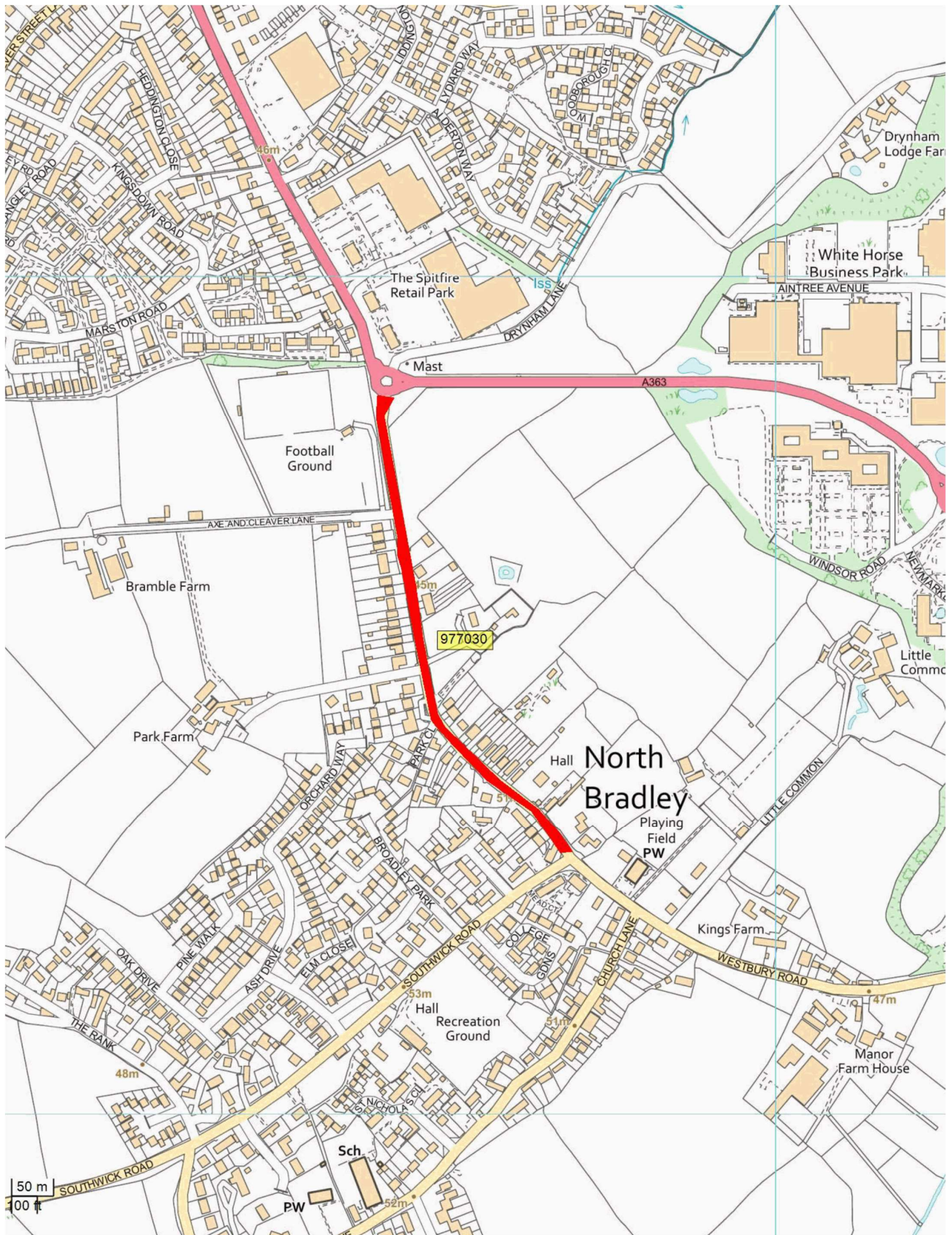
A363 - WHITE HORSE RBT. TO WESTBURY ROAD RBT. SURFACE DRESSING





50 m
100 ft

WOODMARSH/WESTBURY ROAD LOOP, NORTH BRADLEY MICROASPHALT



5 year plan 2024/25

LOOP ROAD AND HOOPERS POOL SURFACE TREATMENT

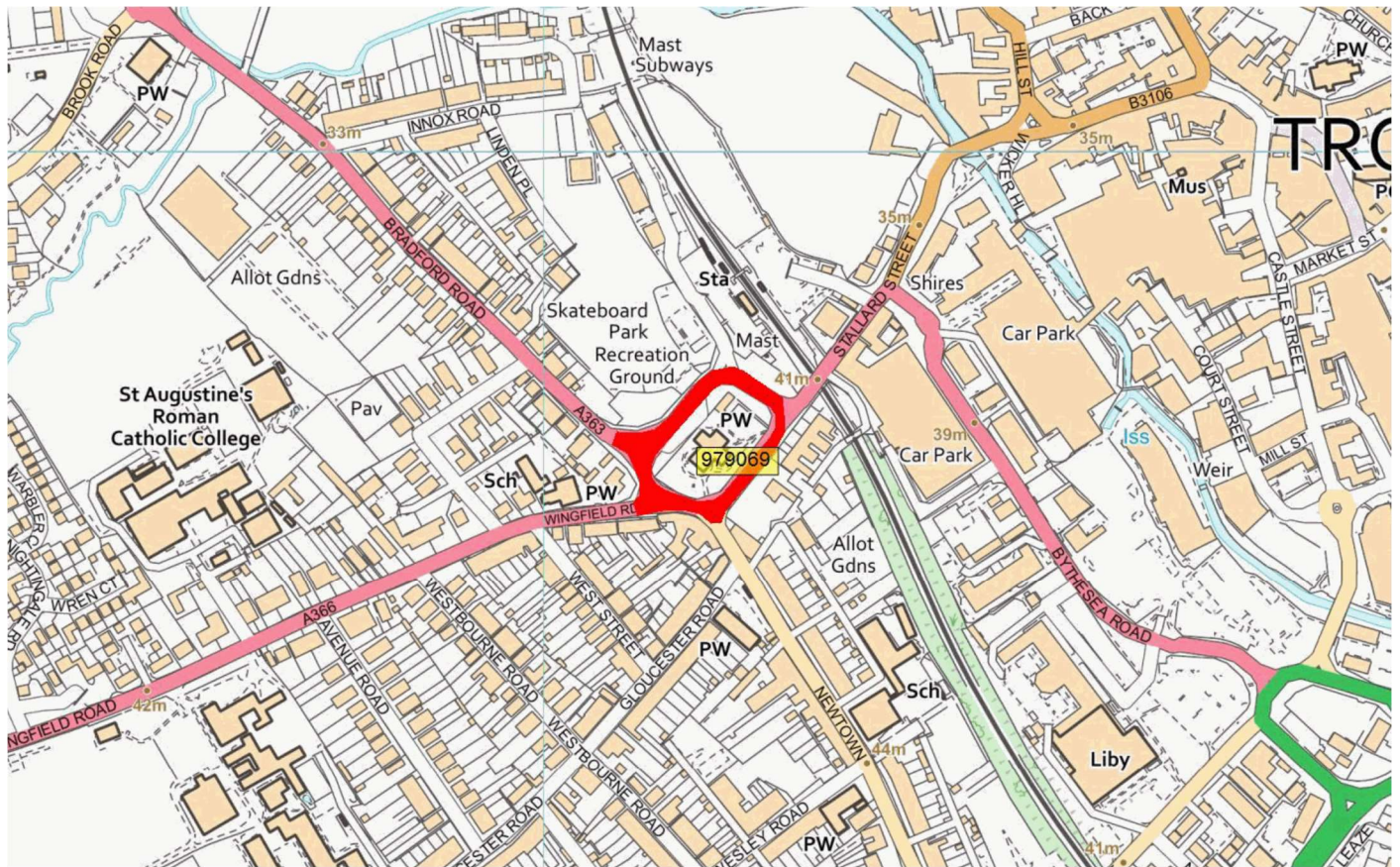


HOOPERS POOL SOUTHWICK CUL-DE-SAC SURFACE DRESSING

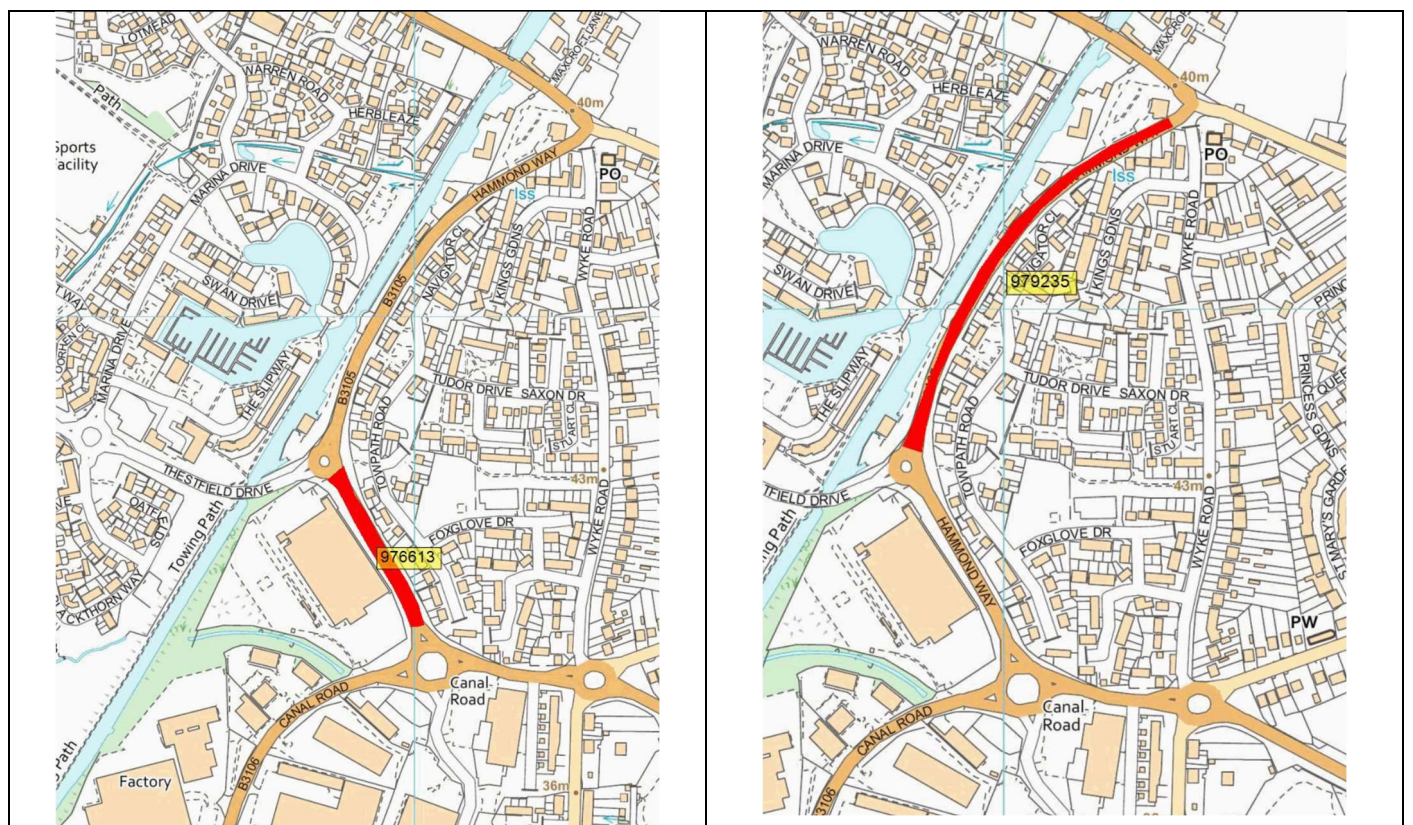


TRINITY ROUNDABOUT TROWBRIDGE

SURFACING



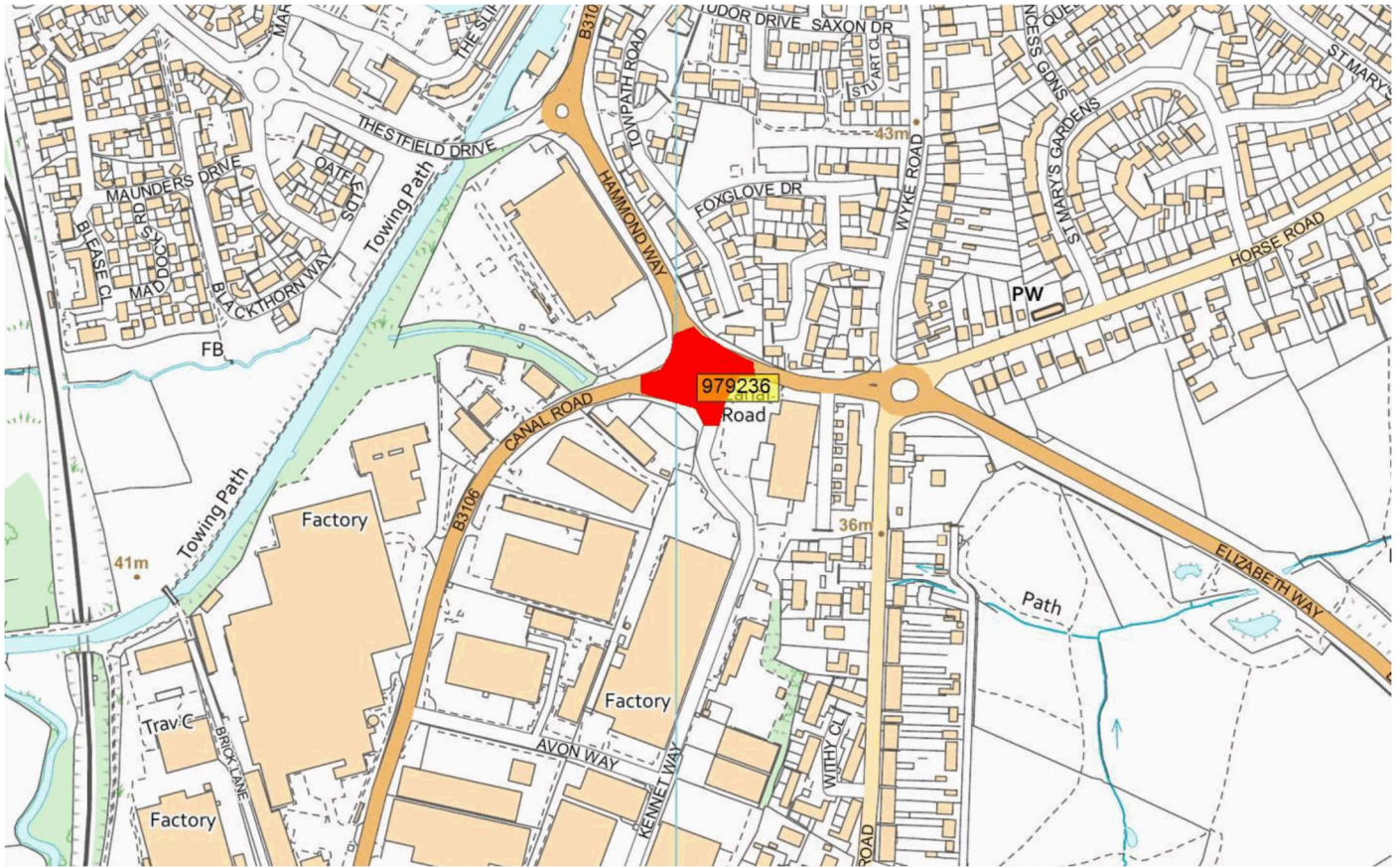
B3105 - HAMMOND WAY SURFACE DRESSING



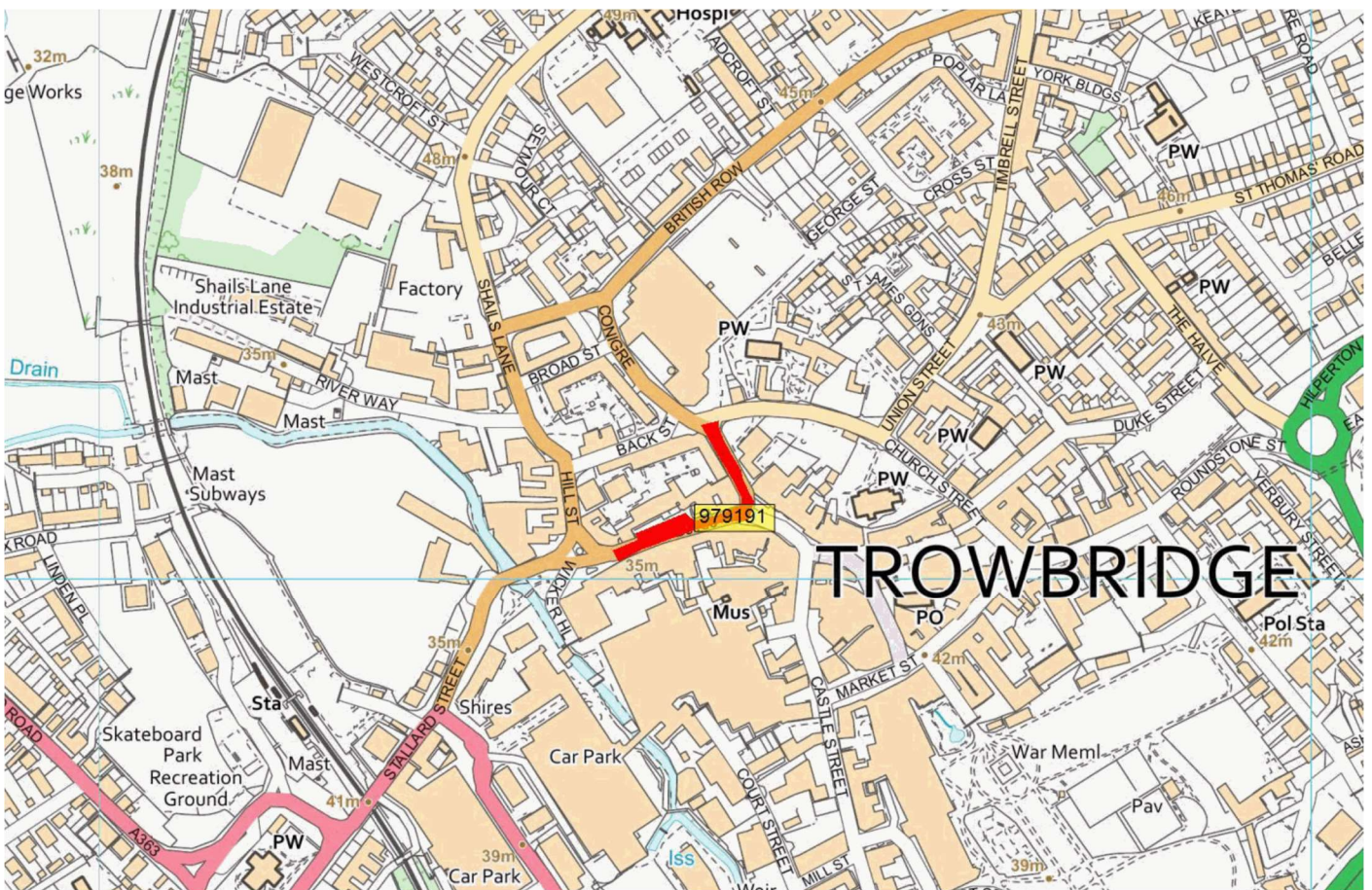
B3106 PRESERVATIVE



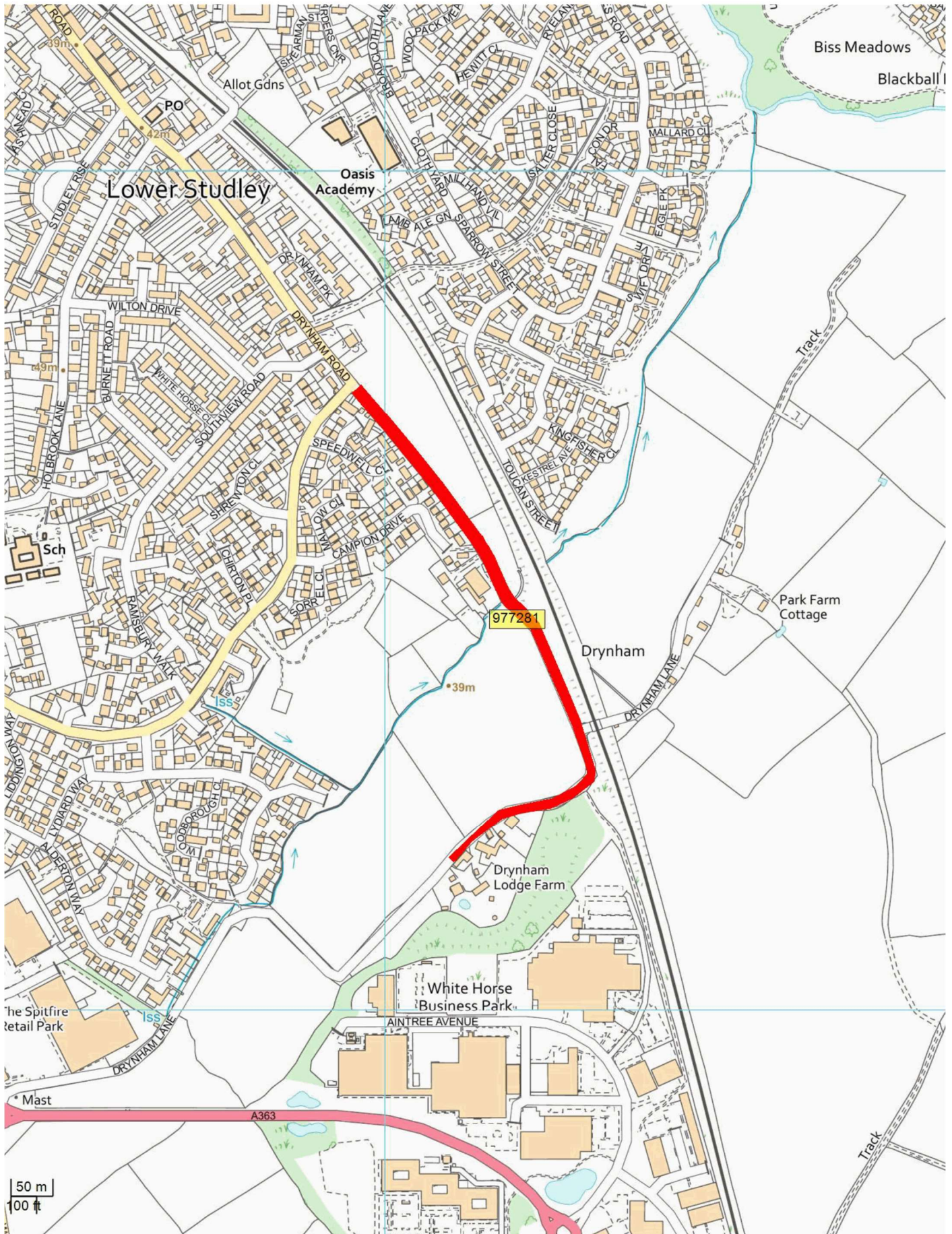
CANAL ROAD ROUNDABOUT GROUDED ASPHALT



MANVERS STREET/FORE STREET SURFACING

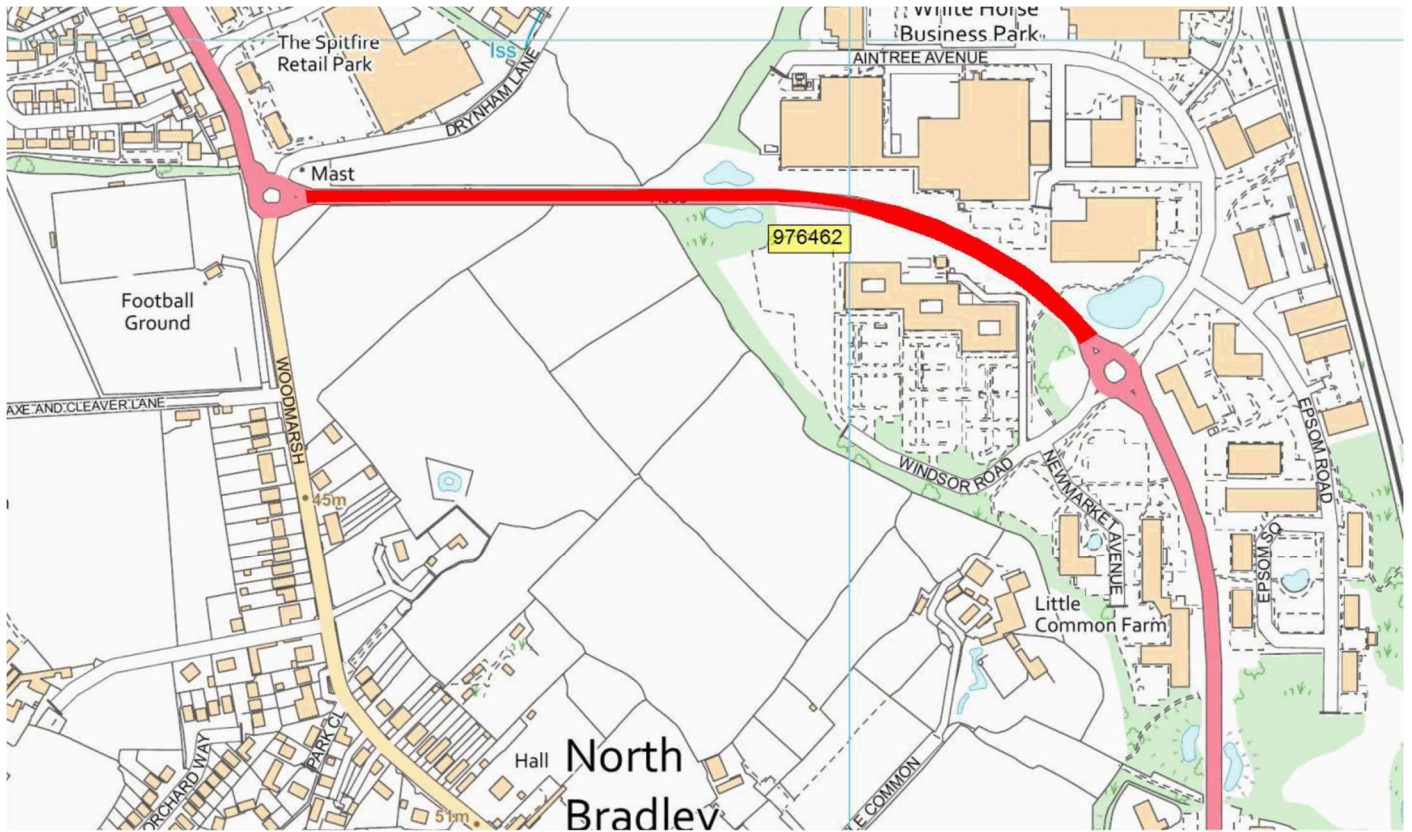


DRYNHAM LANESURFACE DRESSING



5 year plan 2025/26

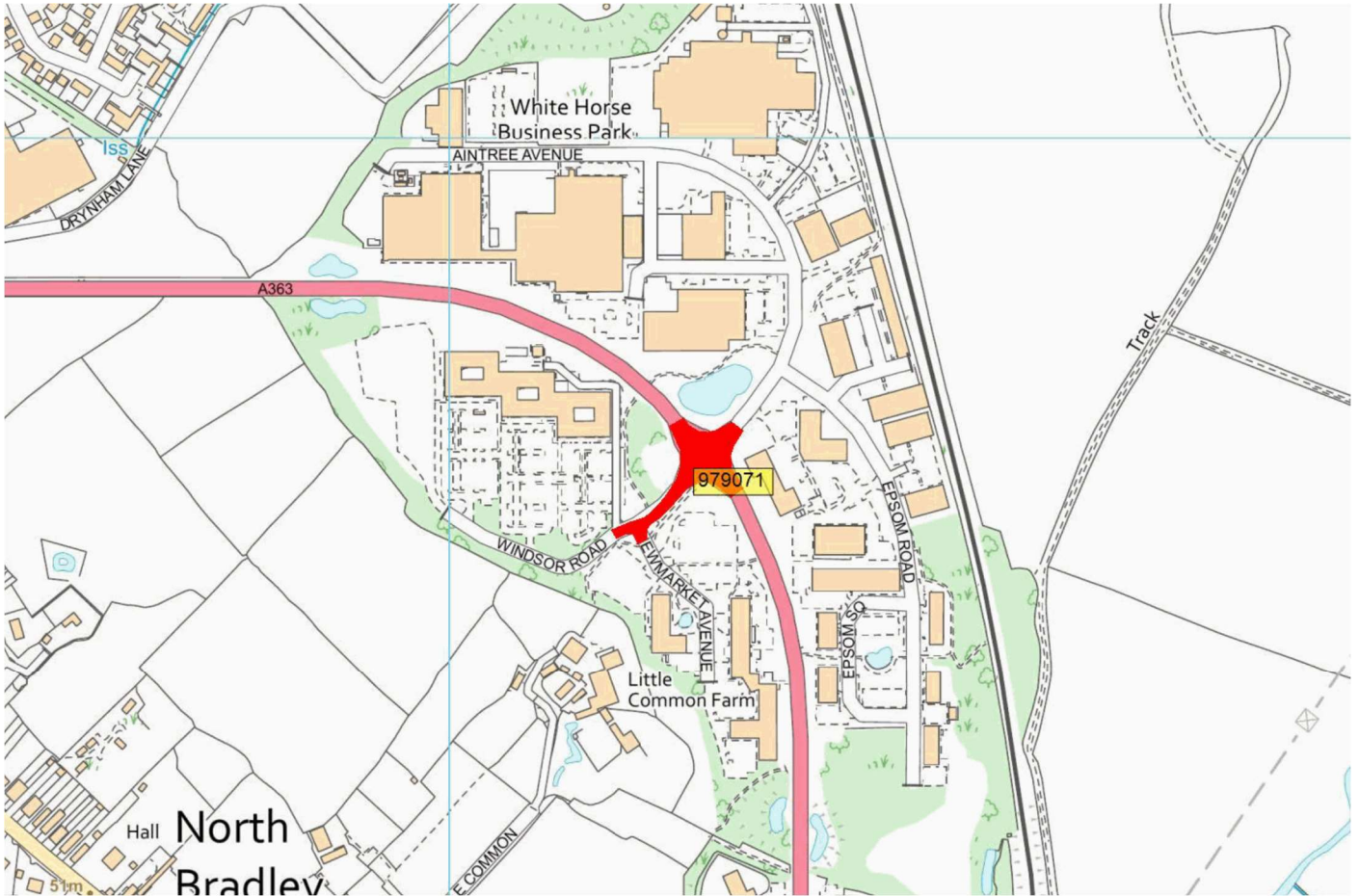
A363 WOODMARSH ROUNDABOUT TO WHITE HORSE ROUNDABOUT SURFACE DRESSING



A363 WOODMARSH ROUNDABOUT SURFACING



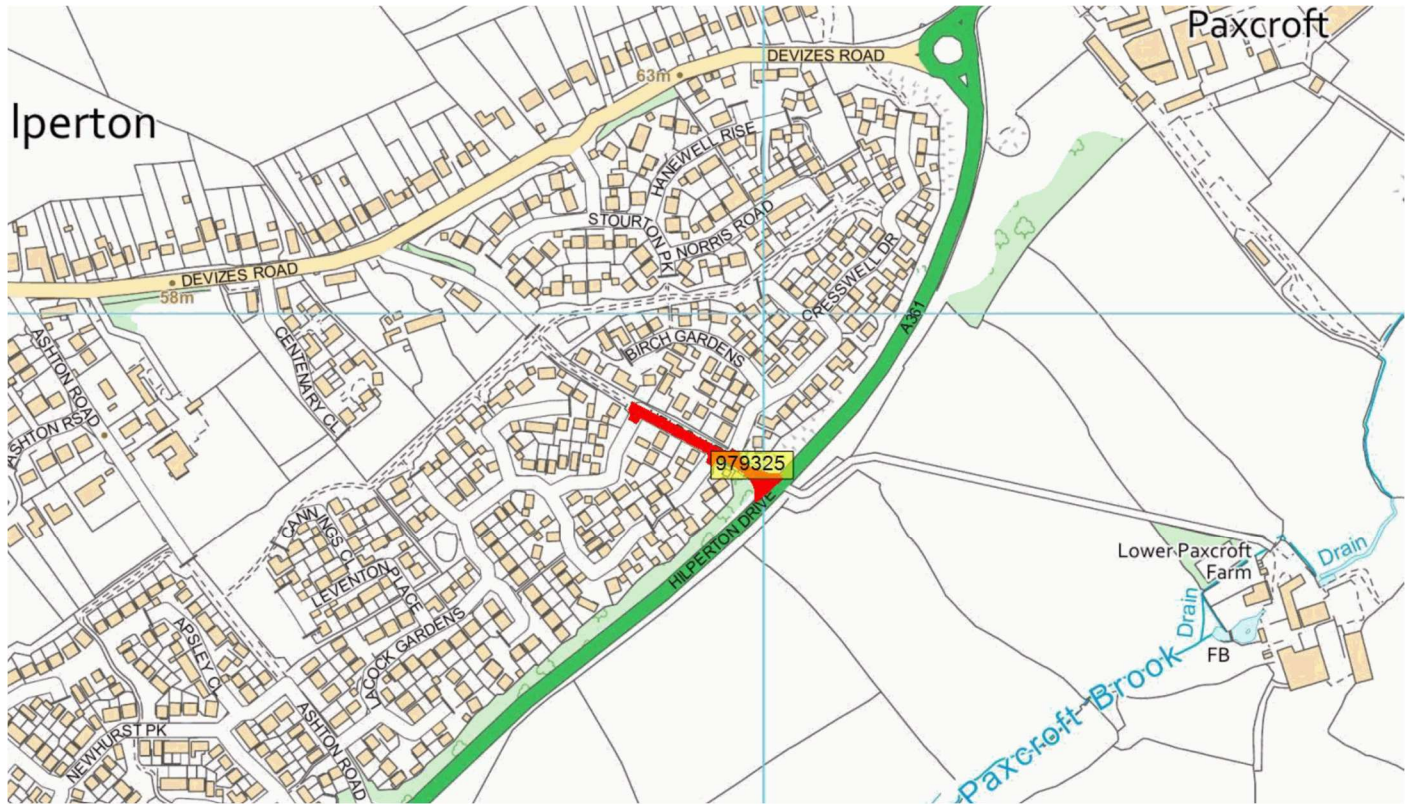
A363 WHITE HORSE ROUNDABOUT SURFACING



DEVIZES ROAD HILPERTON SURFACING



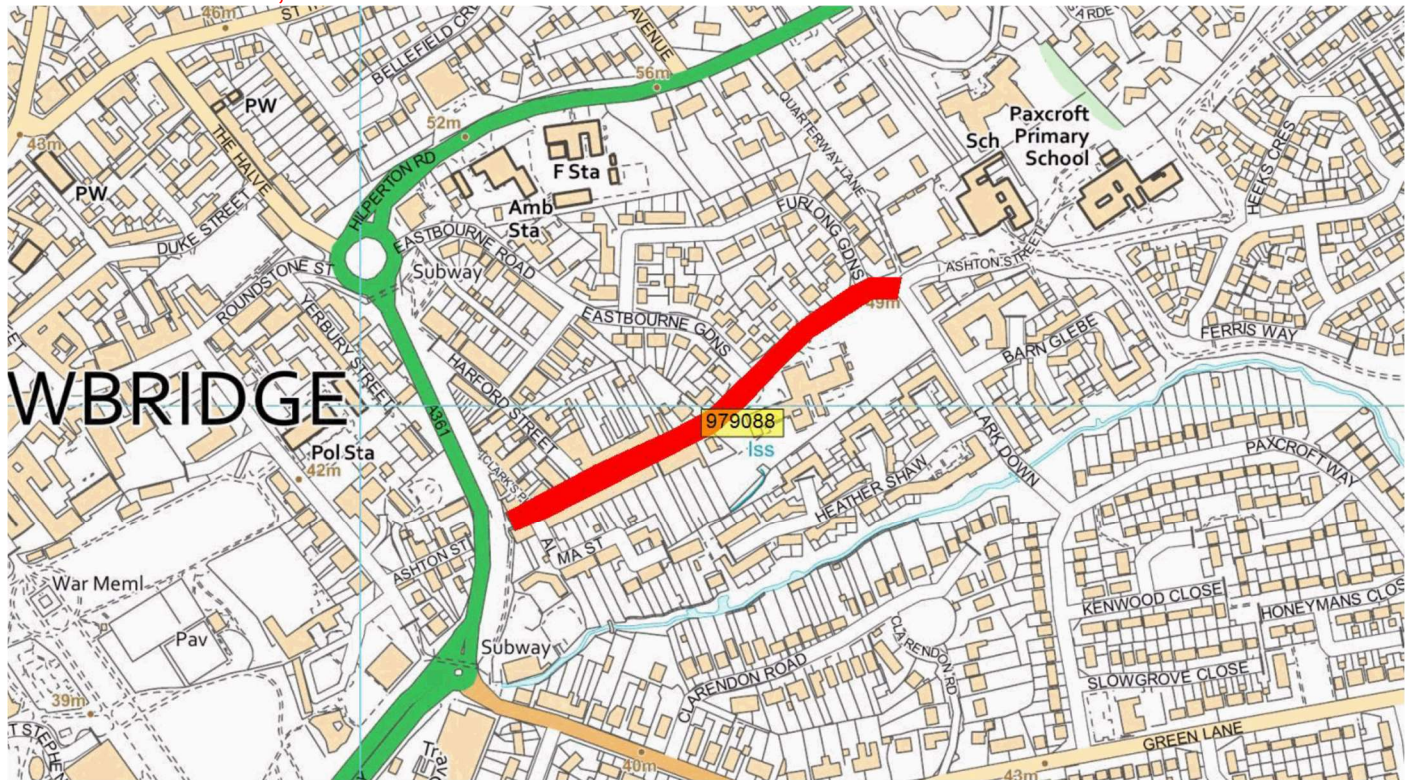
HELPS WELL ROAD SURFACING



LITTLE COMMON, NORTH BRADLEY SURFACE DRESSING



ASHTON STREET, TROWBRIDGE SURFACING



CONIGRE SURFACING



5 year plan 2026/27

THE RANK NORTH BRADLEY SURFACING



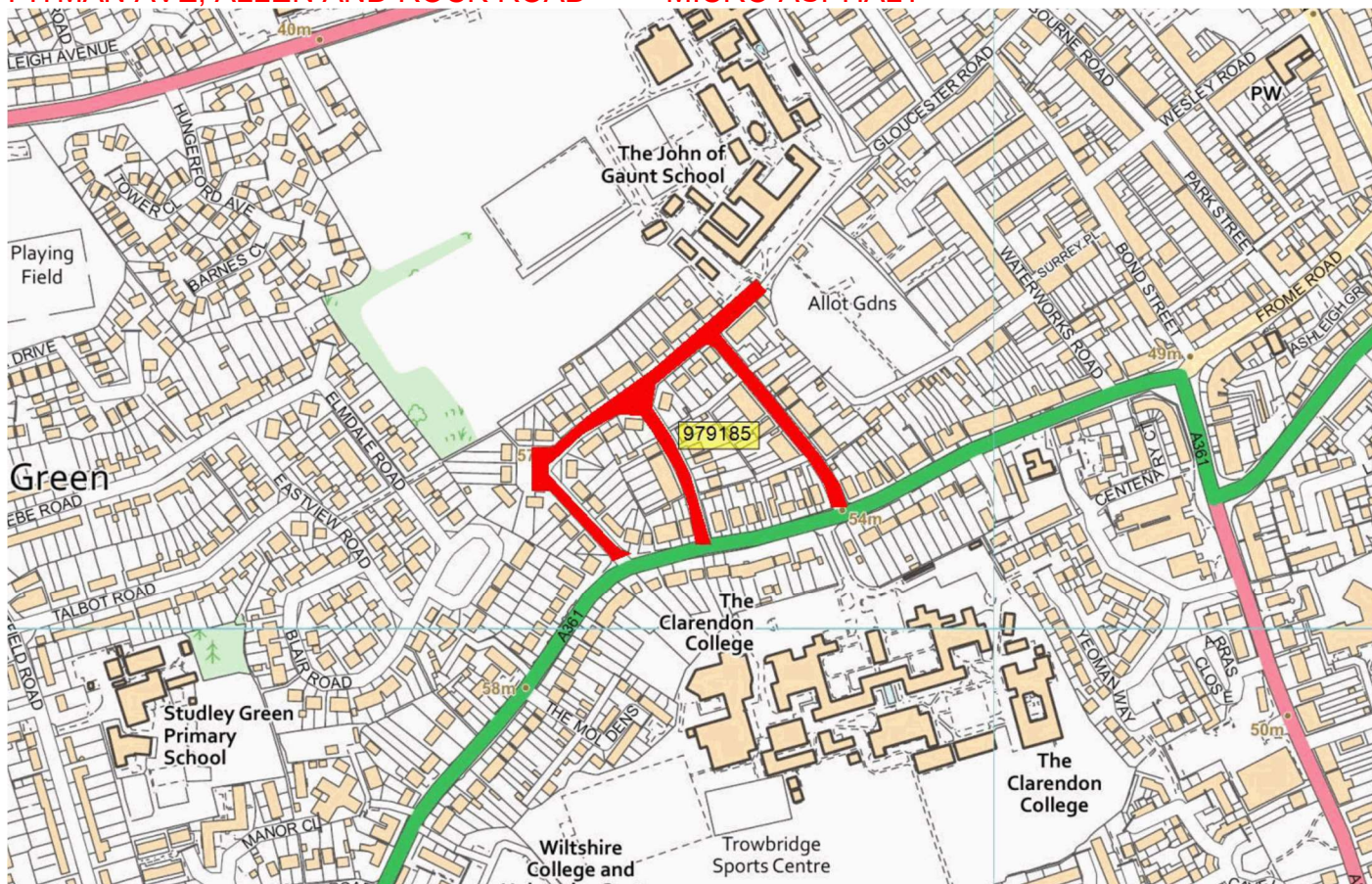
SPRINGFIELD PARK (NE & NW) TROWBRIDGE MICRO ASPHALT

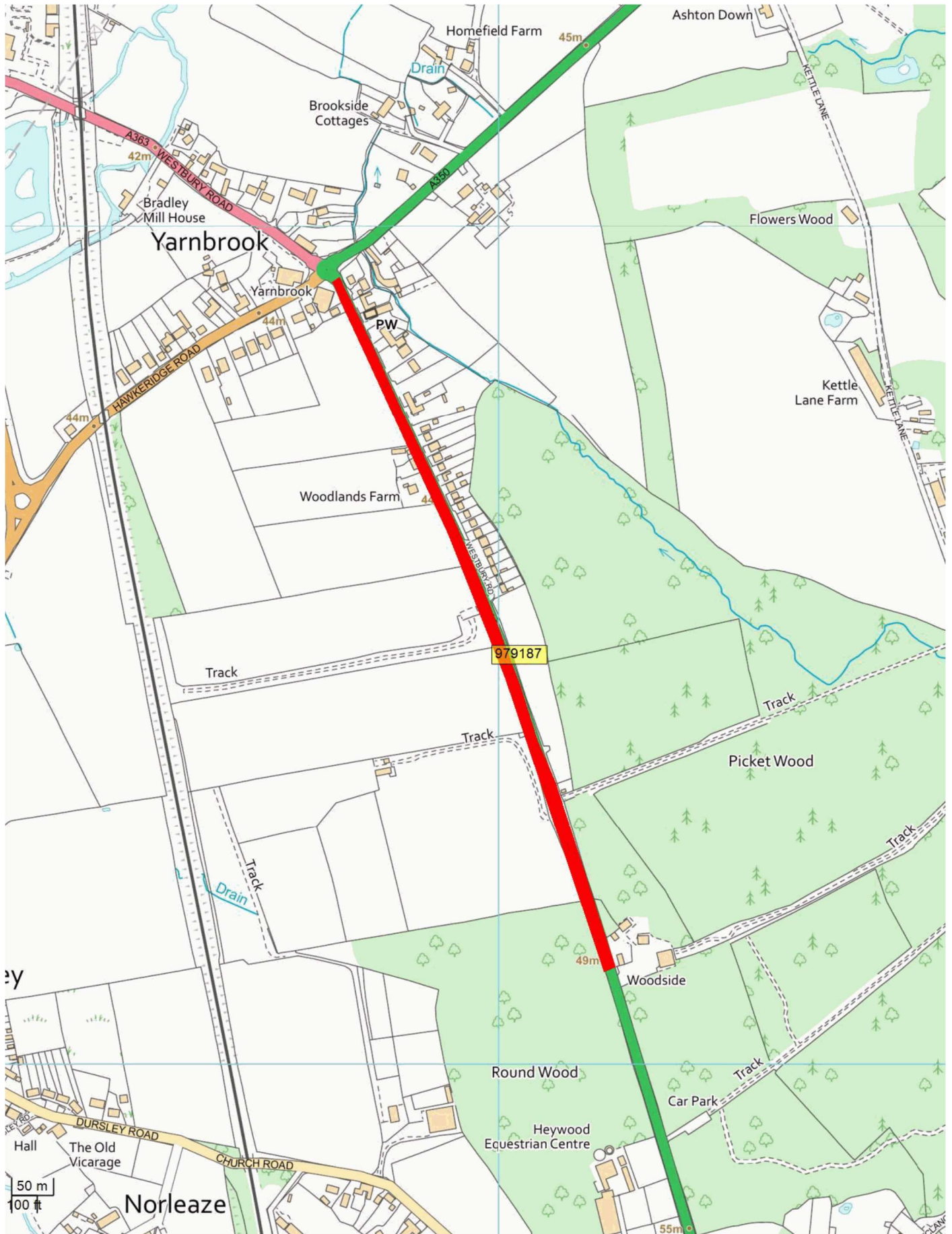


SILVER STREET LANE (A361 TO MARSTON ROAD) TROWBRIDGE SURFACE TREATMENT



PITMAN AVE, ALLEN AND ROCK ROAD MICRO ASPHALT



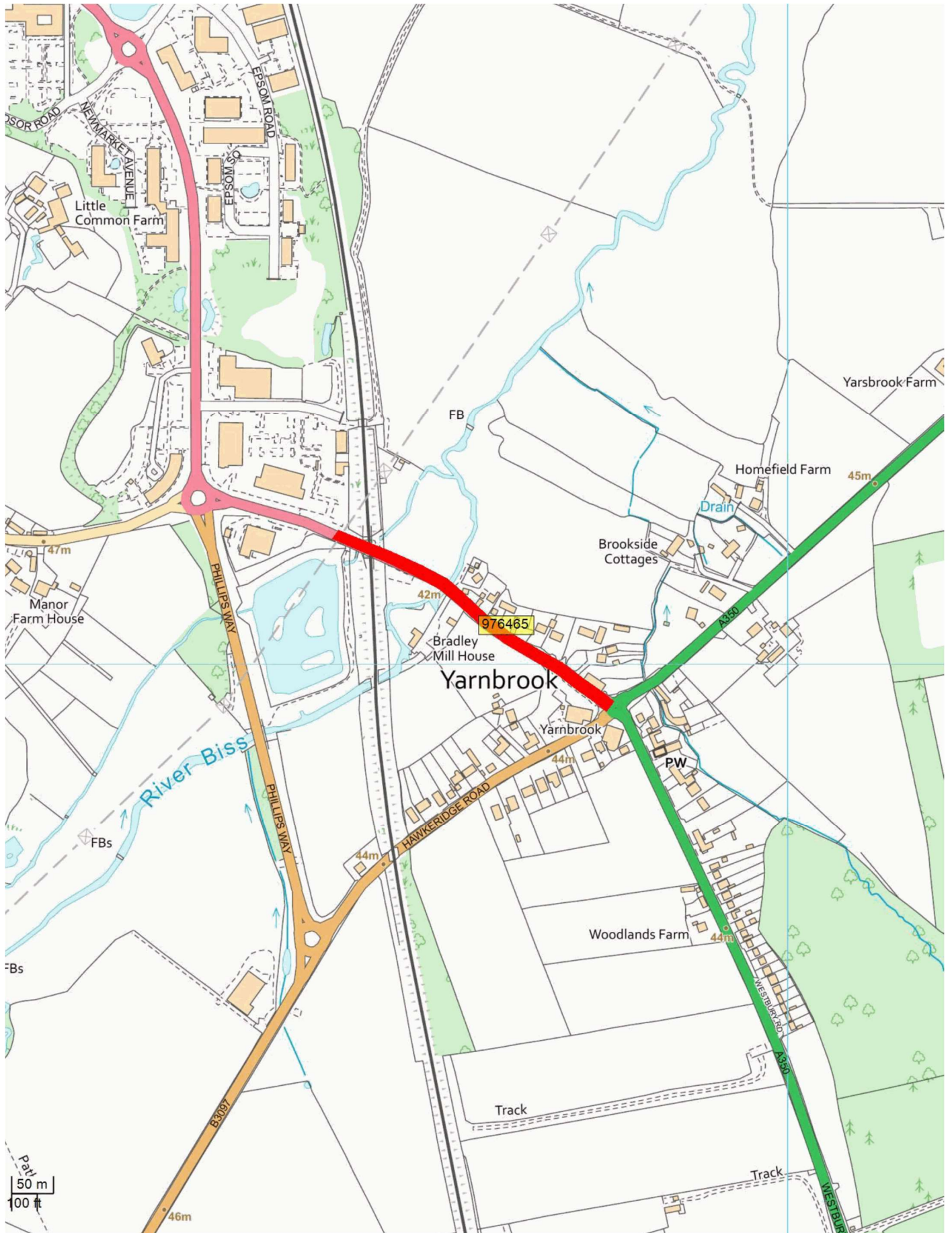


LEAP GATE ADOPTED AREA SURFACING



TROWBRIDGE ROAD BROOK ROAD ROUNDABOUT INC ARMS SURFACING





Report To	Trowbridge Area Board
Date of Meeting	Thursday, 07 October 2021
Title of Report	Trowbridge Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Trowbridge Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For 21/22	£ 69,341.00	£ 30,464.00	£ 7,700.00
Awarded To Date	£ 14,443.92	£ 5,000.00	£ 2,500.00
Current Balance	£ 54,897.08	£ 25,464.00	£ 5,200.00
Balance if all grants are agreed based on recommendations	£ 44,374.28	£ 15,599.00	£ 3,700.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG93	Community Area Grant	West Wiltshire University of the Third Age	West Wilts U3A Video Streaming Project	£922.80	£922.80
<p>Project Summary: West Wilts U3a is moderately large community based educational charity. Up until the outbreak of the covid virus in 2020, we had in the order of 720 members and this appeared to be growing substantially year on year. Since the outbreak of the virus, membership has fallen by 15%. We have sought to maintain membership levels by various means, not least of which is video streaming to many of our groups. One of the problems that we have encountered in video streaming, is a tendency for presenters to become confused when attempting to switch between various video sources. There are technical solutions to this problem such as hdmi switching equipment. Research suggests that we could put such equipment to good use, both now and in the future. In fact we do foresee the nature of U3A presentations changing to a more hybrid type of event, simultaneous membership attendance alongside a video stream service that will encourage older and or infirm members to continue to attend such meetings, thus maintaining good social contact with their peers.</p>					
ABG206	Community Area Grant	Independent Living Centre Semington	Bees and Oil Tank	£10158.00	£4600.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: With have 2 urgent capital projects we need help with. One is that a survey has highlighted that our Oil Tank is rusty and needs replacing before we need to start using it again this winter. We are keen to make our building as efficient as we can so want to carry out an additional survey to improve the thermal efficiency and explore different ways of heating the building in the long term. The other is that we have a bees nest in our Chimney that needs further exploration to plan how it can be removed (to save the bees we may need to have the Chimney taken down and rebuilt). This is urgent also as we are getting wasps using the nest and getting into our building. One of our charity tenants has a staff member who is allergic to wasps so we need to deal with this as quickly as possible.</p>					
ABG191	Health and Wellbeing Grant	Wiltshire Music Centre	Celebrating Age Wiltshire	£11000.00	£1500.00
<p>Project Summary: Celebrating Age Wiltshire (CAW) will use arts & heritage activities to reach the most isolated older people in the Trowbridge area, helping to tackle loneliness and aiming to improve their health and wellbeing through creative and artistic engagement. In particular CAW will target those people who are vulnerable and socially isolated due to frailty, ill health, dementia, poor mobility or caring responsibilities. Responding to the Covid 19 crisis, our programme has developed four different strands of both live and online activity to meet the needs of this group. CAW is a partnership of community organisations across the county with Wiltshire Music Centre as lead organisation.</p>					
ABG110	Youth Grant	Trowbridge Future	Studley Green Drop In	£9730.00	£4865.00
<p>Project Summary: Trowbridge Future is a youth and community charity based in Trowbridge. Trowbridge Future currently runs five structured youth work sessions across the town, in Longfield, Seymour and Studley Green. In October 2020 the charity were fortunate enough to establish a new youth space in Studley Green on the edge of the Lambrook Playing Fields. The Studley Cabin has been really well-received and enabled us to engage with a significant number of children and young people already. We are asking the Area Board to support the salary costs of two youth support workers to deliver a weekly 2hr drop-in session at the Studley Cabin to deliver informal youth work to engage up to 20 young people each week not already accessing our sessions who hang out at the BMX track and can be seen to be participating in some anti-social behaviour. We see this as an opportunity to engage young people in positive conversations, building positive relationships and looking at potential ways to work together. We will also deliver further detached youth work on the Longfield Estate as an opportunity to increase our relationship building with young people on the Estate as part of our community development process, in the hope we will be able to install a further dedicated youth space on Longfield in the future. This will ensure that this will be a space designed for and by young people.</p>					
ABG182	Youth Grant	4Youth South West	TeenTalk Young Peoples Counselling	£15076.00	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary:</p> <p>We want to extend our services to deliver early help to vulnerable young people experiencing emotional or mental health challenges, exacerbated the COVID- 19 lockdown and social distancing restrictions, by providing face-to-face counselling in Trowbridge. 4Youth (South West) have been delivering our TeenTalk counselling service for over eight years and in that time have help hundreds of young people. Initially the service focussed solely on young people from the Melksham Community Area but in recent years we have been working with young people from across Wiltshire and have seen a 4-fold increase in the number of young people from the Trowbridge Community Area so far this year. We would like to open a new outreach service based in Trowbridge Town Hall that will offer six 50 minute appointments per week for young people to receive support. The service will run on Monday's and will be provided free at the point of access for young people. Referrals in to the service will be accepted from young people, parents/carers and professionals (ie teachers/GPs etc). Each young person accepted on the scheme would normally receive six weekly sessions, with possibility of a limited extension of the service if required. Some of the feedback received from past service users in Melksham include: "Amazing service its helped me open up my feelings. They dont judge me." "I have felt more safe talking about my problems and I feel like my feelings are valid" "It has given me the opportunity to talk more about things that I can't talk to others about It has taught me ways to cope with my anxieties and episodes of low mood It has made me realise that I have great people around me, that love and support me" "It has helped me feel more confident . I feel better able to cope and I've felt noticeably less anxious with things that would've made me feel anxious before." "It has helped me to view situations in a less negative way, improving my overall mental health." "It has helped - out of all the attempts at therapy I've had this has been the most helpful. Im happy with the service I have received." "I would 100% recommend TeenTalk. Catherine is a really understanding woman." 100% of those who have used the service say they feel more listened to and understood following a course of therapy. 87% say they feel more confident and 96% say they are more positive about themselves. By opening a new outreach provision in Trowbridge we hope that we will be able to offer the service to significantly more Trowbridge young people. When we opened a similar facility in Chippenham last year we saw a significant increase in referrals from the town with the main reason given being that the service was not more accessible as it did not require transport to access. Accessibility to the service is important to us and we are looking to run the sessions in Trowbridge with two counsellors every Monday with appointments at 3.30pm, 4.30pm and 5.30pm to help avoid young people having to miss school to attend. 4Youth (South West) are organisational members of BACP and all of our counsellors have to be registered with BACP or an equivalent professional body. Our service is delivered inline with the ethical guidelines set out by BACP.</p>					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Liam Cripps, Community Engagement Manager, Liam.Cripps@wiltshire.gov.uk

Report to	Trowbridge Area Board
Date of Meeting	7 October 2021
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Busy Bees Pre-School Project Title: Construction and repair work to our current building View full application	£5000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
4081	Busy Bees Pre-School	Construction and repair work to our current building	£5000.00
<p>Project Description: To replace the side of our current building that holds serious water damage we have had interim repairs but this is no longer working we need to replace the entire side of the building.</p>			
<p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Liam Cripps
Community Engagement Manager
01225 713143
Liam.Cripps@wiltshire.gov.uk

Grant Applications for Trowbridge on 07/10/2021

ID	Grant Type	Project Title	Applicant	Amount Required
4081	Community Area Grant	Construction and repair work to our current building	Busy Bees Pre-School	£5000.00

4081	Community Area Grant	Construction and repair work to our current building	Busy Bees Pre-School	£5000.00
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Submitted: 26/01/2021 10:36:25

ID: 4081

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Construction and repair work to our current building

6. Project summary:

To replace the side of our current building that holds serious water damage we have had interim repairs but this is no longer working we need to replace the entire side of the building.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 9PH

9. Please tell us which theme(s) your project supports:

Children & Young People
Health and wellbeing
Our Community
Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2020

Total Income:

£91567.00

Total Expenditure:

£87174.00

Surplus/Deficit for the year:

£4393.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

We are a charity run pre-school and rely on fundraising to improve our facility. unfortunately like with most organisations we have been unable to do any fund raising this year and last year due to Covid-19.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£28700.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
0.00	0.00	0.00	yes	0.00
0.00	0.00	0.00	yes	0.00
0.00	0.00	0.00	yes	0.00
0.00	0.00	0.00	yes	0.00
0.00	0.00	0.00	yes	0.00

0.00	0.00	0.00	yes	0.00
0.00	0.00	0.00	yes	.00
0.00	0.00	0.00	yes	0.00
0.00	0.00	0.00	yes	0.00
0.00	0.00	0.00	yes	0.00
Total	£0			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We are a small charity run pre-school in the village of Southwick. As the only pre-school in the village we are the only feeding preschool to Southwick school. We offer not only early years education for 2 - 4 year olds we also pride ourselves in the support we offer our underprivileged families. We have a great relationship with local charities which help us to enable food and clothing for those in need. We have become very popular over the years attracting children from the surrounding area of Westbury Trowbridge Frome Hilperton and Heywood.

14. How will you monitor this?

This will be ongoing with waiting lists and the evert increase in numbers.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Due to working in early years every member of staff is responsible for adopting a high level of safeguarding. We have policies and procedures in place that are there to support children families and staff and to ensure continuity of care. the policies are set out and governed by our running committee.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

I will continue to seek help.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2

quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 15th September 2021			
1.	Attendees and apologies			
Page 81	Present:	Horace Prickett – Chair (Wiltshire Councillor) Jo Trigg (Wiltshire Councillor) Ernie Clark (Wiltshire Councillor) David Vigar (Wiltshire Councillor) Antonio Piazza (Wiltshire Councillor) Stewart Palmen (Wiltshire Councillor) Daniel Cave (Wiltshire Councillor) Andrew Bryant (Trowbridge Town Council) Roger Evans (North Bradley Parish Council) Stephen Carey (Southwick Parish Council) Guy Clayton (Southwick Parish Council) Pat Whyte – WC Area Highways Engineer Kirsty Rose – Principal Engineer – Highways Martin Aldam – Senior Transport Planner		
	Apologies:	Mel Jacob (Wiltshire Councillor) Edward Kirk (Wiltshire Councillor) Lance Allan (Trowbridge Town Council)		

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2.	Notes of last meeting			
		The notes of the last meeting were agreed at Area Board on the 6 th July.		
3.	Financial Position			
Page 82		<p>The budget allocation at the start of this meeting for £23,384</p> <p>Allocations made at this meeting subject to agreement at Area Board:</p> <p>Annual Dropped Kerb Funding - £12,000 Broadmead Estate 3no Dropped Kerbs - £3015 CATG, £1485 TTC Langford Road, Trowbridge Dropped Kerbs - £1005 CATG, £495 TTC</p> <p>Remaining budget: £7364</p>		
4.	Top 5 Priority Schemes			

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a)	Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley	It was agreed at the last meeting that a substantive bid would be made again for this project for funding in the 2021/22 financial year, with a £5000 contribution from CATG. This will be made when the bid process opens.	KR to submit bid – 2021 deadline is 17 th September	To note
b)	Issue 6573 Pedestrian Crossing Relocation, Southwick Road North Bradley. Funding: £400 CATG: £300 NBPC: £100	Plan circulated and discussed at last meeting. Cost estimate of proposal is £111,000. NBPC agreed support of proposal. North Bradley Primary School have been approached to update their travel plan. KR to determine funding opportunities alongside potential Substantive CATG bid. HP to liaise with school re travel plan.	KR explained that funding opportunities other than TAOSJ or substantive bid do not appear to be forthcoming. The group discussed CIL monies available to TTC following boundary changes. NBPC to contact TTC to discuss potential for contribution from CIL. School have begun updating travel plan.	NBPC
c)	16-19-13 Newton Trowbridge 20/21 Funding: £2,500 CATG: £1,667 TTC: £833 21/22 Funding: £12,000 CATG: £9,000 TTC: £3,000	<u>20mph Assessment</u> The traffic surveys have been undertaken and results received. The 20mph assessment is to be finalised but awaiting a response from Department for Transport regarding a signing query. <u>Pedestrian Crossing</u> The primary school have updated their travel plan and applied via TAOSJ for the changes to the crossing on Newtown however funding is not available this financial year. CATG and TTC agreed to fund Atkins design work. .	KR explained that the DfT had responded stating that the use of the signing arrangement with flashing lights for an advisory 20mph limit can not be used on Newtown due to the formal crossing. A 20mph limit cannot include Newtown due to its road category in accordance with Wiltshire Council policy. Cllr Palmen to	SP

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			<p>contact Cllr McClelland to discuss policy.</p> <p>Atkins have been given a brief for the pedestrian crossing design.</p>	Atkins
c)				
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5.	Other Priority schemes			
Page 85	a) 16-20-4 The Halve, Trowbridge – mini roundabout redesign	<p>The group discussed options for consideration including raising the roundabout, restoring a T-junction and the inclusion of the St Thomas Road roundabout in the review.</p> <p>An updated briefing note outlining the options for discussion was previously circulated and discussed with residents. Residents unhappy with options put forward.</p> <p>KR to review changes to parking that may provide a calming effect.</p> <p>KR to arrange for Sustainable Transport rep to attend CATG to discuss vehicle routing throughout the town</p>	<p>KR explained the potential waiting restrictions changes as discussed with Network Management. Parking would only be feasible on the north side of The Halve where it is currently allowed at evenings/weekends. This parking should be limited timed bays in order to discourage all day town centre parking.</p> <p>KR to prepare plan for residents to consider.</p> <p>MA explained the freight routing strategy through the town following the opening of Elizabeth Way. The Halve is not part of the strategic route but is the route that provides access to the Brewery Quarter for deliveries etc. MA presentation to be circulated.</p>	KR

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b)	<p>16-20-06 Blackball Bridge, West Ashton Road – Request for pedestrian crossing</p> <p>Funding: £600 CATG: £450 TTC: £150</p>	<p>Pedestrian survey commissioned for September 2021.</p> <p>The developer of Ashton Park are to be approached by Highways DC to reconsider their current highway improvement plans to provide a signal crossing at this location rather than near Broadcloth Lane East.</p>	<p>Pedestrian survey to be undertaken and provided to Highways DC as well as CATG</p>	<p>KR</p>
c)	<p>16-20-09 – Reduction of speed limit, Cockhill, Trowbridge</p> <p>Funding: £2500 CATG: £1875 TTC: £625</p>	<p>Atkins have been commissioned to undertake a speed limit review.</p>	<p>Await outcome of speed limit review.</p>	<p>To note.</p>
d)	<p>Innox Rd, Trowbridge – Request for 20mph Speed Restriction</p>	<p>Request:20mph speed limit on Innox Road</p>	<p>Assessment being undertaken by Atkins</p>	
e)	<p>Silver Street Lane, Trowbridge – Request for 20mph Speed Restriction and Improved Crossing Points.</p> <p>CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: 20mph zone for the area. Signs required at both ends of Silver Street Lane J Frome Rd and J Bradley Rd. (Links to the north are already into a 20mph zone).</p> <p>Improved crossing opportunities at Frome Road junction, junction of Balmoral Road & Hazel Grove, junction with Kingsdown Road, junction with Silver Birch Grove and Sandringham Road, junction with Willow Grove.</p>	<p>Assessment being undertaken by Atkins</p> <p>Residents comments to be provided to KR by Cllr Vigar</p>	

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f)	<p>St Thomas Road, Trowbridge – Request for 20mph Speed Restriction</p> <p>CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: 20mph zone for the area including The Down and south of Islington/The Down and north of Hilperton Road. Signs required at Wyke Road J Withy Close, The Down J Canal Road, Delamere Road J Islington, St Thomas Rd J The Halve, Stancomb Avenue J Hilperton Rd, Springfield Park J Hilperton Rd and Victoria Road J Hilperton Rd.</p>	<p>Assessment being undertaken by Atkins</p>	
Page 87	<p>Broadmead Estate, Trowbridge – Request for 20mph Speed Restriction.</p> <p>CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: Review and then installation of 20mph signs. 4 sets of signs required; Chilmark Road J Westwood Rd, Broadmead J Westwood Rd, Brook Rd J Cockhill and Brook Road J Wingfield Rd. Some of the existing signage is in contravention of regulations and requires replacement anyway; Junction of Chilmark Road and Westwood Road and Junction of Broadmead and Westwood Road. Signs at Junction of Wingfield Road change from 30mph to 20mph.</p>	<p>Assessment being undertaken by Atkins</p>	

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<p>h)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 88</p>	<p>The Croft/Carlton Row – Replacement and additional bollards</p>	<p>Request: Replacement of damaged verge markers and additional markers.</p> <p>Damage to verges caused by large vehicles overrunning verges. KR & AB met with residents on site.</p> <p>Verge repair and replacement of kerbs to full height can be undertaken with consideration to be given to the provision of trees and/or bollards. However, parking on the outside of the bends, opposite the verges, is frequent and officers feel this is a key factor in causing the overrun. Double yellow lines to prevent parking on the bends are required before any verge repairs etc can take place.</p>	<p>KR to provide plan showing extent of proposed restrictions and kerbing works.</p>	
<p>i)</p>	<p>16-21-7 Speed reduction measures, Phillips Way and Westbury Road, North Bradley.</p>	<p>Request: Permanent traffic calming measures, road narrowing, roundabouts etc, landscaping on roundabout at Phillips Way to encourage reduced speed when approaching, removal of 40 mile an hour sign when approaching roundabout to reduce those that speed up when the sign comes into sight.</p>	<p>KR to discuss measures with parish council representative and review options</p>	<p>KR</p>

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<p>Page 89</p>	<p>j) 16-21-8 Scotland and Ireland, North Bradley</p>	<p>Request: The lane from the main road into Scotland and Ireland has been designated a 'No Through Road' by the sign at the entrance to the road. This public road ends at Little Acre. From that point, the road is bridle path. The bridle path continues past Scotland Cottage towards the main road.</p> <p>The issue is that the No Through Road sign is being ignored and traffic is continuing along ,misusing the bridle path, using that bridle path as an exit and entrance to Scotland and Ireland. This is also leading to the erosion of the verges causing fencing at Little Acre to subside.</p> <p>We propose two small 1m wide picket fences to be erected on either side of the lane, (approx 12ft or more apart). Signs in line with the Council's recommendations, reinforcing the no through road designation, would be affixed.</p> <p>We will fund all of this. We do not seek public funding.The community of Ireland and Scotland is in agreement.</p> <p>PC comments: The Parish Council fully supports this proposal. Not just for the reasons stated but also for health and safety grounds, protecting riders and walkers using this path.</p>	<p>CATG supports request. KR to visit site to check feasibility.</p> <p>KR explained that it would be most appropriate for works to be undertaken by WC contractors with recharge to residents as any contractors must have relevant licenses and insurances to be able to work on the highway.</p> <p>KR to prepare plan and cost estimate to provide to CATG and residents. Also to look at byway access.</p>	<p>KR</p>
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Page 90	k)	16-21-9 Goose Street, Southwick	<p>Request: The Parish Council is concerned at the dangers involved in crossing Goose Street from Blind Lane/Poles Hole Farm to Brokers Wood Road. There is an existing grass path (shown at point A on the attached plan) which is very wide and popular but dangerous. Crossing from this point pedestrians cannot see the oncoming traffic.</p> <p>In order to address this the Council proposes a new footpath (shown at point C on the attached plan). This route will give maximum view of traffic when crossing, enable safer access to Brokers Wood Road, is away from the road for most of its length and upgrades the existing crossing point to the Right of Way.</p> <p>Site meeting held. KR to prepare plan and cost estimate for footway provision.</p>	KR to prepare plan and cost estimate.	KR
	l)	Blair Road, Trowbridge	<p>Request: Provision of pedestrian barrier at end of Blair Road footpath link.</p> <p>JT and PW felt Blair Road was likely to narrow to install a barrier.</p> <p>Site visit undertaken. Insufficient width to provide barrier at this location.</p>	No further action to be taken. To be removed from list.	To note

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m)	Hilperton Road, Trowbridge	<p>Request: Refuge Island on Hilperton Road between Victoria Road and Springfield Park. There is a Zebra Crossing at Fieldways and a refuge island at Stancomb Avenue and no other informal or formal enhanced crossing opportunity. The only other through pedestrian route from the south is close to Victoria Road.</p> <p>Site visit undertaken. The existing carriageway widths between Springfield Park and Victoria Road are not sufficient for the provision of a refuge island.</p>	No further action to be taken. Remove from list.	To note
Page 91	Manor Road, Trowbridge	<p>Request: Verges being used for parking causing mud and rutting. Request for grasscrete.</p>	KR and PW to visit site to review options.	
o)	Broadmead estate, Trowbridge	<p>Request: Updated – plan showing proposed locations provided with note tracker following site visit with KR and JT.</p> <p>It is estimated that the cost of dropped kerbs at each location will total £15,000.</p>	<p>CATG agreed to fund 3 sites with a contribution from Trowbridge TC. CATG allocation £3015, TTC £1485 (tbc). Total £4500. To move to top priority schemes.</p> <p>Cllrs discussed setting aside funding specifically for dropped kerb requests as there are many areas that need improvement. This is to be discussed at area board with the CATG provisionally ringfencing £12,000 for this. This decision must be ratified at Area Board. Town and Parish Councils will be required to contribute to dropped kerbs in their areas.</p>	<p>KR</p> <p>Area Board</p>

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p)	Ayrton Close, Trowbridge	Request: White bar marking across access. Site visit undertaken. White bar marking is appropriate and can be progressed subject to funding agreement.	This location is suitable for a white bar marking. KR to inform resident to agree funding prior to adding to ad-hoc lining works	KR
q)	Langford Road, Trowbridge	Request: Dropped kerbs outside of garages Location is suitable for dropped kerb installation. Cost estimate approx.. £1500.	CATG agreed to fund with a 33% contribution from TTC. CATG allocation £1005, TTC £495 (tbc) Total £1500. To move to top priority schemes.	AB/TTC
6.	New Issues			
a)				
7.	Other items			
a)	Sustainable Transport – Martin Aldam.	MA explained that the Council are currently working on Local Cycling and Walking Improvement plans for towns in the County, Trowbridge being one such area. More information and consultation will be forthcoming in due course.		To note
8.	Date of Next Meeting: 16th December 2021, 10am			

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Trowbridge Community Area Transport Group

Report author- Kirsty Rose, Principal Engineer

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

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Structured engagement on the Future High Streets Fund projects is planned to commence from the middle of November. Further details on these opportunities will be confirmed nearer the time by our Communications team.

This process will enable project teams to update the public and stakeholders regularly on progress being made, plans being developed, as well as garner initial feedback on delivery proposals.

A short update on each project's status is below. Further detail is under development and will be shared in November:

Project 1.1 Highways

- Engagement on existing proposals submitted as part of FHSF are under a technical review by Wiltshire Council highways team to assess deliverability. Plans will be tested as part of the engagement process to test desirability.

Project 1.2 Improving the River Biss Corridor

- A Memorandum of Understanding with Wiltshire Wildlife Trust to deliver the project has been signed
- Legal work ongoing and a draft funding agreement is being prepared
- Survey work is underway
- Further project design and scoping under development

P 1.3 Public Realm

- Procurement of specialist consultants is underway

P 2.1 Town Hall

- Town Hall Trust continue to develop their business case for long term sustainable operation of the Town Hall
- A Memorandum of Understanding between Wiltshire Council and the Town Hall Trust has been developed
- Wiltshire Council Phase 1 works will commence in early October, led by Wiltshire Council Strategic Assets team
- Town Hall options study is underway
- Quantity surveying and Multi-Disciplinary Designer tender process has started
- Initial meeting with Conservation Officer has taken place
- Background survey information has been reviewed and action list is being developed

Project 2.2 Market Hall

- Initial feasibility study on potential options is underway

Project 3.1 Vacant Units Grant

- Development of draft application and guidance forms underway

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